



Dear Metro Charter Academy Parents and Guardians,

Thank you for supporting Metro Charter Academy's uniform program!

Please find the following information regarding our uniform requirements and ordering options.

### Grades K-8

- Light blue, navy, or white collared shirt
- Navy or khaki bottoms
- Any solid-colored sweater or vest

\*Our full detailed dress code can be found in the Parent Student Handbook which is posted on the school website.

### Uniform Preferred Vendor

Our school's preferred uniform vendor is Image Builders Marketing. Attached is their product guide and pricing. Please see above and refer to the full detailed dress code to ensure you are ordering the correct items. Please note that Image Builders is a preferred vendor; however, you may order from any vendor of your choosing.

### Ordering Options

1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.

OR

2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

### Shipping Options

1) Ship to School – Free Shipping

*Orders will ship the 1st and 3rd Friday of each month and will be available for pick-up at the school 3 business days after shipping (day may vary based on school closing due to snow day, holiday, etc.). Orders must be received by Monday at 2 p.m. to be included in the Friday shipment.*

OR

2) Ship to Home – Shipping Fees Will Apply

*Orders will arrive within 7-10 business days. You will be charged shipping for this option.*

If you have questions regarding Metro Academy's uniform policy, please call the school at 734-641-3200.

Sincerely,

Kimberly Johnson  
Principal

# STUDENT uniforms

## Polo Shirts



\*\*Not all colors are available in all sizes\*\*



\*\*Not all colors are available in all sizes\*\*

YOUTH POLO SHIRTS	SIZES XS-XL
Youth Short Sleeve Polo	\$9.75
Youth Long Sleeve Polo	\$12.50

ADULT POLO SHIRTS	SIZES XS-3XL
Adult Short Sleeve Polo	\$10.75
Adult Long Sleeve Polo	\$13.50

## Boys Oxford Dress Shirts



YOUTH WHITE DRESS SHIRTS	SIZES 4-20 HUSKY & PLUS 10-20
Girls Short/Long Sleeve Blouse	\$11.95
Girls Short/Long Sleeve Blouse Plus	\$12.95
Boys Short/Long Sleeve Oxford	\$13.95 - \$14.95
Boys Short/Long Sleeve Oxford Husky	\$14.95 - \$15.95

ADULT WHITE DRESS SHIRTS	SIZES XS-3XL
Adult Short Sleeve Dress Shirt	\$19.95
Adult Long Sleeve Dress Shirt	\$20.95

## Girls Blouses & Unisex Cardigan



UNISEX NAVY SWEATER	SIZES S-2XL
Cardigan Sweater	\$20.95

# STUDENT uniforms

## Boys Bottoms



BOYS BOTTOMS	SIZES 4-20 HUSKY 10-20
Boys Double Knee Pants	\$16.95
Boys Double Knee Pants Husky	\$18.95
Boys Flat Front Shorts	\$14.95
Boys Flat Front Shorts Husky	\$15.95

## Girls Bottoms



GIRLS BOTTOMS	SIZES 4-20 PLUS 10-20
Girls Plain Front Pants	\$16.95
Girls Plain Front Pants Plus	\$18.95
Girls Jumper	\$14.95
Girls Jumper Plus	\$15.95
Girls Scooter	\$14.95
Girls Scooter Plus	\$15.95
Girls Flat Front Shorts	\$14.95
Girls Flat Front Shorts Plus	\$15.95



### How to Order - 2 Easy Options

- Order online** by visiting your school's website and clicking on "Uniform Store".
- Order via phone** by calling toll free 855-654-6243.  
Please call Monday - Friday 8 a.m. - 5 p.m. EST for exchanges, refunds, concerns, billing or any other questions.

### Shipping - 2 Easy Options

- Ship to School – Free shipping!**  
Orders will ship the 1st and 3rd Friday of each month and will be available for pick-up at the school 3 business days after shipping (day may vary based on school closing due to snow day, holiday, etc.). Orders must be received by MONDAY at 2 p.m. to be included in the Friday shipment.
- Ship to Home – Shipping fees will apply.**  
Orders will arrive within 7-10 business days. You will be charged shipping for this option.

### Ship to Home Rates:

Up to \$50.00	\$14.95
\$50.01-\$100.00	\$16.95
\$100.01-\$150.00	\$18.95
\$150.01-\$200.00	\$20.95
\$200.01-\$300.00	\$22.95
\$300.01+	Call for quote