



LINDEN CHARTER ACADEMY

A PUBLIC CHARTER SCHOOL MANAGED
BY NATIONAL HERITAGE ACADEMIES

Dear Linden Charter Academy Parents/Guardians:

Thank you for supporting Linden Charter Academy's uniform program! Please find the following information regarding our uniform requirements and ordering options.

Linden Charter Academy Uniform*

Grades K-5

- Bright green, navy or white collared shirt
- Navy or khaki bottoms

Grades 6-8

- Bright green, navy or white collared shirt
- Optional white dress shirt with custom blue and green tie
- Navy or khaki bottoms

*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

Uniform Vendor

NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green polo shirts and custom green and blue ties must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells some of these items. Please see the attached brochure for product information.

Ordering Options

- 1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.
OR
- 2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

Shipping Options

New for the 2019-2020 school year, we are offering FREE SHIPPING TO YOUR SCHOOL YEAR-ROUND! At check-out, you will have the following options:

- 1) Ship to School – Free Shipping
Orders will ship the 1st and 3rd Friday of each month and will be available for pick-up at the school 3 business days after shipping (day may vary based on school closing due to snow day, holiday, etc.). Orders must be received by Wednesday at 8 a.m. to be included in the Friday shipment.
OR
- 2) Ship to Home – Shipping Fees Will Apply
Orders will arrive within 7-10 business days. You will be charged shipping for this option.

If you have questions regarding Linden Charter Academy's uniform policy, please call the school at 810-720-0515.

Sincerely,

Deonna Washington
Principal

STUDENT uniforms

Bright Green Polo Shirts

Must be purchased only through Image Builders



Ties

Must be purchased only through Image Builders



Girls' Bottoms

Flat Front Shorts
Plain Front Pants
V-Neck Pleated Jumper
Pleated Scooter



Boys' Bottoms

Flat Front Double Knee Pants
Flat Front Shorts



Girls' Blouses



Boys' Oxford Dress Shirts



How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.
Toll Free 855-654-6243
Please call Monday - Friday 8 a.m. - 5 p.m. EST for exchanges, refunds, concerns, billing or any other questions.



Sweater
Cardigan

Shipping - 2 Options

1. Ship to School – Free Shipping
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YOUTH BRIGHT GREEN POLO SHIRTS	Sizes XS-XL
Youth Long Sleeve Polo	\$10.50
Youth Short Sleeve Polo	\$7.75

GIRLS' & BOYS' NAVY OR KHAKI BOTTOMS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Plain Front Pants	\$15.95
Girls' Plain Front Pants Plus	\$16.95
Girls' V-Neck Jumper	\$12.45

Girls' V-Neck Jumper Plus*	\$12.95
Girls' Scooter	\$11.95
Girls' Scooter Plus	\$12.95
Girls' Flat Front Shorts	\$13.45
Girls' Flat Front Shorts Plus	\$13.95
Boys' Double Knee Pants	\$15.95
Boys' Double Knee Pants Husky	\$16.95
Boys' Flat Front Shorts	\$13.45
Boys' Flat Front Shorts Husky	\$13.95

NAVY SWEATER	Sizes 4-20
Cardigan	\$18.00

TIES	
Girls' Crossover Tie	\$7.00
Boys' Tie	\$7.00

ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Polo	\$11.50
Ladies' Short Sleeve Polo	\$8.75
Men's Long Sleeve Polo	\$11.50
Men's Short Sleeve Polo	\$8.75

YOUTH WHITE DRESS SHIRTS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Long Sleeve Blouse	\$10.95
Girls' Long Sleeve Blouse Plus	\$11.95
Girls' Short Sleeve Blouse	\$10.95
Girls' Short Sleeve Blouse Plus	\$11.95
Boys' Long Sleeve Oxford	\$12.95
Boys' Long Sleeve Oxford Husky	\$13.95
Boys' Short Sleeve Oxford	\$12.45
Boys' Short Sleeve Oxford Husky	\$13.45

ADULT WHITE DRESS SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Dress Shirt	\$18.95
Ladies' Short Sleeve Dress Shirt	\$17.95
Men's Long Sleeve Dress Shirt	\$18.95
Men's Short Sleeve Dress Shirt	\$17.95

Shipping Charges:

Up to \$25.00	\$10.95
\$25.01-\$50.00	\$11.95
\$50.01-\$75.00	\$12.95
\$75.01-\$100.00	\$13.95
\$100.01-\$150.00	\$14.95
\$150.01-\$200.00	\$16.95
\$200.01-\$300.00	\$18.95
\$300.01-\$500.00	\$20.00
\$500.01+	Call for quote

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

Parental Partnership: Dress Code

To enable students to reach high academic standards, the school has put in place a dress code designed to reduce distractions and competitions. Implementing a simple, flexible, cost-effective dress code promotes student learning and increased academic instruction time. Interpretation of the Dress Code is at the principal and staff's discretion and their decision is final.

Personal Hygiene

The personal grooming of students should be in accord with the standards set by the uniform dress code. Students should be clean and neat when at school.

All Students

- Students must wear solid-colored shirts that have collars and are bright green, white, or navy (includes mock turtlenecks, long- or short-sleeved, cotton or knit). A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information.
- Middle school students may also wear a long- or short-sleeve white dress shirt with a custom navy/bright green tie. Ties purchased only through Image Builders are encouraged.
- All shirts worn under uniform shirts must be solid white or navy.
- Shoes must be conservative style loafer type, casual dress, or athletic shoes (No wheels, lights or colored laces are permitted).
- Boots may be worn as outerwear during winter and are highly encouraged not to be worn in the classrooms. All boots must be conservative colors. Fashion boots are not permitted.
- Solid-colored sweaters, sweater vests, and sweatshirts that are navy or white are acceptable. No hoods, stripes, logos, patterns or fur are permitted. All collars of underneath shirts must be visible.
- Hats of any kind are not permitted.
- Extreme hairstyles are not permitted. Hair color must be of natural tones and may not be colored, dyed, or streaked.
- No neck jewelry (including key lanyards) or wrist jewelry is permitted other than a watch, Accelerated Reader jewelry or Principal's Award dog tags.
- Belts must be solid black, brown or navy (no ornamental belt buckles).
- Wearing, carrying, and displaying gang paraphernalia, names, signs, or symbols of gang membership are prohibited.
- Visible markings, tattoos, or writings on students are not permitted.

Boys

- Uniform-style pants or shorts that are navy blue or khaki must be worn.
- Belts must be worn with trousers that have belt loops. No sagging pants are permitted.
- Shirts must be tucked into pants or shorts at all times.
- White or navy socks must be worn.
- Hairstyles must be conservative.
- Body piercing ornaments are not permitted, including earrings. Any boys coming to school with piercings will be asked to remove them immediately.

Girls

- Uniform-style pants, Capri pants, skirts, skorts, or jumpers that are navy blue or khaki must be worn. All bottoms must be either longer than the fingers when the student's arms hang at her sides or no more than three inches above the knees. No ties on bottoms are permitted.
- White or navy blue socks or tights must be worn. No leggings or footless tights may be worn under skirts or skorts.
- A reasonable number of earrings are permitted. Only ears may be pierced. All earrings must be no larger than one inch in diameter.
- Makeup is not permitted.
- Body piercing ornaments are not permitted.
- No purses or backpacks are permitted in the classrooms.
- Headbands worn by students should be of school uniform color such as navy, white, bright green or powder blue.

Dress Code for Jean Days

- Blue jeans must be worn; jeans of other colors are also permitted.
- Clothing must be school appropriate (no holes in jeans, no tight or clingy, no low cut tops).
- Sagging pants are not permitted.
- Skulls on clothing are not permitted.
- Jewelry is not permitted.
- Uniform shirts must be worn.
- Clothing not addressed in this sub-section must adhere to the above dress requirements.