



RESEARCH TRIANGLE CHARTER ACADEMY

A PUBLIC CHARTER SCHOOL MANAGED
BY NATIONAL HERITAGE ACADEMIES

Dear Research Triangle Charter Academy Parent/Guardians,

Thank you for supporting Research Triangle Charter Academy's uniform program! Please find the following information regarding our uniform requirements and ordering options.

Grades K-2

- Bright green polo shirt
- Navy bottoms

Grades 3-5

- White polo shirt
- Navy bottoms

Grades 6-8

- White dress shirt with custom blue and green tie
- Navy bottoms

*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

Uniform Vendor

NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green polo shirts and custom green and blue ties must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells some of these items. Please see the attached brochure for product information.

Ordering Options

- 1) Order online by visiting our school website and click on Student Uniform Online Store in the dress code section under the "At the School" tab. Credit card only.
OR
- 2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

Bulk Shipment to School

We offer two bulk shipments to the school during the summer and early fall. All orders shipped with the bulk shipment will have free shipping. Your order will ship directly to the school and the school will notify you when it is ready for pick up.

To take advantage of this free shipping offer, please indicate voucher code **Triangle** when placing your order. This voucher code is effective until 09/03/17. **Any items ordered after 09/03/17 will be shipped to your home and you will be charged a shipping fee.**

Bulk shipping schedule:

1 st Bulk Shipment	Order deadline is 07/30/17	Estimated ship date is 08/04/17
2 nd Bulk Shipment	Order deadline is 09/03/17	Estimated ship date is 09/06/17

If you have questions regarding Research Triangle Charter Academy's uniform policy, please call the school at 919-957-7108.

Best regards,

Wayne Mohammed
Principal

STUDENT uniforms

Bright Green Polo Shirts

Must be purchased only through Image Builders



Ties

Must be purchased only through Image Builders



Girls' Bottoms

Flat Front Shorts
Plain Front Pants
V-Neck Pleated Jumper
Pleated Scooter



Boys' Bottoms

Flat Front Double Knee Pants
Flat Front Shorts



Sweater

Cardigan



Girls' Blouses



Boys' Oxford Dress Shirts



How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.
Toll Free 855-654-6243
Please call Monday - Friday 8 a.m. - 5 p.m. EST for exchanges, refunds, concerns, billing or any other questions.

Shipping

We will periodically offer a bulk shipment to your school, in which you will not have to pay for shipping. Please note, your items will be shipped to the school NOT your home address. This requires a voucher that your school will provide you when available. If you have a voucher, enter it at the check-out online or give it to a customer service representative when placing your order over the phone. If a voucher is not available to you at this time, then your order will be shipped to your home and you will be charged for shipping.



TIES	
Girls' Crossover Tie	\$7.00
Boys' Tie	\$7.00

ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Polo	\$11.50
Ladies' Short Sleeve Polo	\$8.75
Men's Long Sleeve Polo	\$11.50
Men's Short Sleeve Polo	\$8.75

YOUTH WHITE DRESS SHIRTS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Long Sleeve Blouse	\$10.95
Girls' Long Sleeve Blouse Plus	\$11.95
Girls' Short Sleeve Blouse	\$10.95
Girls' Short Sleeve Blouse Plus	\$11.95
Boys' Long Sleeve Oxford	\$12.95
Boys' Long Sleeve Oxford Husky	\$13.95
Boys' Short Sleeve Oxford	\$12.45
Boys' Short Sleeve Oxford Husky	\$13.45

ADULT WHITE DRESS SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Dress Shirt	\$18.95
Ladies' Short Sleeve Dress Shirt	\$17.95
Men's Long Sleeve Dress Shirt	\$18.95
Men's Short Sleeve Dress Shirt	\$17.95

Shipping Charges:

Up to \$25.00	\$10.95
\$25.01-\$50.00	\$11.95
\$50.01-\$75.00	\$12.95
\$75.01-\$100.00	\$13.95
\$100.01-\$150.00	\$14.95
\$150.01-\$200.00	\$16.95
\$200.01-\$300.00	\$18.95
\$300.01+	\$20.00

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

Parental Partnership: Dress Code

To enable students to reach high academic standards, the school has put in place a dress code designed to reduce distractions and competitions. Implementing a simple, flexible, cost-effective dress code promotes student learning and increased academic instruction time. Interpretation of the Dress Code is at the principal and staff's discretion and their decision is final.

Personal Hygiene

The personal grooming of students should be in accord with the standards set by the uniform dress code. Students should be clean and neat when at school. Families may reach out to our school Social Worker if there are resources needed.

Elementary Students (Grade K-5)

- Grades K-2: All shirts must be a short- or long-sleeve bright green polo. A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information. White shirts with collars (mock turtleneck, long- or short-sleeved, cotton or knit) are also acceptable.
- Grades 3-5: All shirts must be short- or long-sleeve white polo.
- Shoes: All students must wear brown or black shoes (loafer type or casual dress) or boots. Athletic shoes can be worn as long as they are solid black. Ugg-style, snow boots, and other similar-styled boots are not permitted.
- Coats/Jackets: Coats and jackets must be solid navy, black or white. They cannot contain any logos, designs, or large writing on the front, back, or sleeves.
- Headgear: Hats, headscarves and bandanas of any kind are not permitted unless for documented religious or medical reasons.
- Hairstyles: Extreme hairstyles as determined by the administration are not permitted. Hair color must be of natural tones and may not be professionally colored, dyed, or streaked.
- Students are prohibited from wearing, carrying, or displaying gang paraphernalia, bandanas, names, signs, or symbols.

Middle School Students (Grades 6-8)

- Middle school students must wear a long- or short-sleeve white dress shirt with a navy/bright green tie. Ties purchased only through Image Builders are encouraged.
- Shoes: All students must wear brown or black shoes (loafer type or casual dress) or boots. Athletic shoes can be worn as long as they are solid black. Ugg-style, snow boots, and other similar-styled boots are permitted only as outerwear.
- Coats/Jackets: Coats and jackets must be solid navy, black or white. They cannot contain any logos, designs, or large writing on the front, back, or sleeves.
- Headgear: Hats, headscarves and bandanas of any kind are not permitted unless for documented religious or medical reasons.
- Hairstyles: Extreme hairstyles as determined by the administration are not permitted. Hair color must be of natural tones and may not be professionally colored, dyed, or streaked.
- Students are prohibited from wearing, carrying, or displaying gang paraphernalia, bandanas, names, signs, or symbols.

Boys (Grades K-8)

- K-8 boys must wear navy or dark blue khaki-style pants or shorts. Belts must be worn with trousers having belt loops.
- Shirts must stay tucked in pants.
- Boys must wear white or navy socks.
- Hairstyles must be conservative with hair being off the collar.
- Earrings and other body piercing ornaments are not permitted.

Girls (Grades K-8)

- K-8 Girls must wear navy or dark blue khaki-style pants, skirts, skorts, or jumpers. Skirts, skorts, and jumpers must be longer than the fingers when arms hang at the student's side or no more than three inches above the knees.
- Girls must wear white or navy socks/tights.
- A reasonable number of earrings are permitted. Only ears may be pierced. Wearing hoop and dangling earrings is not permitted.
- Excessive makeup is not permitted.