

# North Dayton School of Discovery

November-December, 2019



**Dear North Dayton Parents and Guardians,**

**24 Hour Notice on Early Dismissals:** Attendance is critical to student learning. Our school-wide slogan is, ***Grades Go Down When You're Not Around.*** Ohio state counts hours against attendance, therefore we will be implementing a new early pickup procedure. Parents will no longer be able to pick their child/children up during instructional hours. Our Deans are coaching teachers and our ABSS' are implementing restorative practices and making sure our school is safe. We do not have the capacity to pull runners to retrieve students before our dismissal starts. Teachers are busy teaching and we will not call classrooms to send down students. Moving forward, we request a 24-hour notice with the front office to schedule an early pickup appointment. All early dismissal will be entered into the students attendance as unexcused unless the office receives a note from a physician. Repeat early dismissals may be addressed by the schools truancy officer or the principal.

**Contracted Nurse to Review Records & Complete Screenings:**

A contracted nurse has completed a review of the shot records and we will provide parents with notices of incomplete immunization records at the beginning of November. If the immunization record on file with the school is incomplete you will receive a notice of what is missing. If the school is not provided written evidence that your child has been immunized by a method of immunization approved by the Department of Health or has submitted an Immunization Waiver Form within 14 business days of the date of the notice the child will not be permitted to remain in school. Please send in updated immunization records or proof of a doctor's appointment to the school office.



## Important Dates:

### November, 2019

Tues., November 19 - Lifetouch Fall Picture Re-Take Day (a.m. hours only, dress in uniform)

Wed., November 20—Parent E-Learning Night

Fri., November 22—Fri., November 29 = No School Closed for Thanksgiving Break

### December, 2019

Tues., December 17—Thurs., Dec 19 —Scholastic Book Fair

Mon., December 23—Friday, January 3rd = No School Closed for Holiday Break

**Annual Forms & Proof of Residency:** Yes, there are annual forms that the school needs from new and retuning parents! Most of the forms can be completed online by logging into the parent portal at [northdayton.org](http://northdayton.org). Please bring in, email or fax a proof of residency. There are a few forms in the office that require a signature as well. Please know that it is very important to have these documents updated and on file in case of an emergency and to receive funding for our school. Thank you.

**School Hours:** M-F open at 7:30 a.m., serve a free breakfast until 7:55 a.m. School starts 8 a.m. School ends at 3:15 p.m.

**Office Hours:** M-F 7:30-2:30 and 3:30-4 p.m. The Office is closed from 2:30-3:30 p.m. Phones are not answered during this time.

**Please provide a 24 hour early notice to the office for all early dismissals.**