



# PREEMINENT CHARTER SCHOOL

A PUBLIC CHARTER SCHOOL MANAGED  
BY NATIONAL HERITAGE ACADEMIES

Dear PreEminent Charter School Parents/Guardians,

Thank you for supporting PreEminent Charter School's uniform program! Please find the following information regarding our uniform requirements and ordering options.

## Grades K-5

- Bright green or white polo shirt
- Navy bottoms

## Grades 6-8

- White dress shirt with custom bright green/blue tie (required Monday – Thursday)
- Bright green or white polo (optional on Friday)
- Navy bottoms

\*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

## Uniform Vendor

NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green polo shirts and custom green and blue ties must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells some of these items. Please see the attached brochure for product information.

## Ordering Options

- 1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.  
OR
- 2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

## Bulk Shipment to School

We offer two bulk shipments to the school during the summer and early fall. All orders shipped with the bulk shipment will have free shipping. Your order will ship directly to the school and the school will notify you when it is ready for pick up.

To take advantage of this free shipping offer, please indicate voucher code **PreEminent** when placing your order. This voucher code is effective until 09/02/2018. **Any items ordered after 09/02/2018 will be shipped to your home and you will be charged a shipping fee.**

## Bulk shipping schedule:

1 <sup>st</sup> Bulk Shipment	Order deadline is 07/22/2018	Estimated ship date is 07/27/2018
2 <sup>nd</sup> Bulk Shipment	Order deadline is 09/02/2018	Estimated ship date is 09/05/2018

If you have questions regarding PreEminent Charter Academy's uniform policy, please call the school at 919-235-0511.

Best regards,

Melanie Butler-Williams  
Principal

# STUDENT uniforms

## Bright Green Polo Shirts

Must be purchased only through Image Builders



## Ties

Must be purchased only through Image Builders



## Girls' Bottoms

Flat Front Shorts  
Plain Front Pants  
V-Neck Pleated Jumper  
Pleated Scooter



## Boys' Bottoms

Flat Front Double Knee Pants  
Flat Front Shorts



## Sweater Cardigan



## Girls' Blouses



## Boys' Oxford Dress Shirts



## How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.  
**Toll Free 855-654-6243**  
Please call Monday - Friday 8 a.m. - 5 p.m.  
EST for exchanges, refunds, concerns, billing or any other questions.

## Shipping

We will periodically offer a bulk shipment to your school, in which you will not have to pay for shipping. Please note, your items will be shipped to the school NOT your home address. This requires a voucher that your school will provide you when available. If you have a voucher, enter it at the check-out online or give it to a customer service representative when placing your order over the phone. If a voucher is not available to you at this time, then your order will be shipped to your home and you will be charged for shipping.

YOUTH BRIGHT GREEN POLO SHIRTS	Sizes XS-XL
Youth Long Sleeve Polo	\$10.50
Youth Short Sleeve Polo	\$7.75

GIRLS' & BOYS' NAVY BOTTOMS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Plain Front Pants	\$15.95
Girls' Plain Front Pants Plus	\$16.95
Girls' V-Neck Jumper	\$12.45
Girls' V-Neck Jumper Plus*	\$12.95
Girls' Scooter	\$11.95
Girls' Scooter Plus	\$12.95
Girls' Flat Front Shorts	\$13.45
Girls' Flat Front Shorts Plus	\$13.95
Boys' Double Knee Pants	\$15.95
Boys' Double Knee Pants Husky	\$16.95
Boys' Flat Front Shorts	\$13.45
Boys' Flat Front Shorts Husky	\$13.95

NAVY SWEATER	Sizes 4-20
Cardigan	\$18.00



TIES	
Girls' Crossover Tie	\$7.00
Boys' Tie	\$7.00

ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Polo	\$11.50
Ladies' Short Sleeve Polo	\$8.75
Men's Long Sleeve Polo	\$11.50
Men's Short Sleeve Polo	\$8.75

YOUTH WHITE DRESS SHIRTS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Long Sleeve Blouse	\$10.95
Girls' Long Sleeve Blouse Plus	\$11.95
Girls' Short Sleeve Blouse	\$10.95
Girls' Short Sleeve Blouse Plus	\$11.95
Boys' Long Sleeve Oxford	\$12.95
Boys' Long Sleeve Oxford Husky	\$13.95
Boys' Short Sleeve Oxford	\$12.45
Boys' Short Sleeve Oxford Husky	\$13.45

ADULT WHITE DRESS SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Dress Shirt	\$18.95
Ladies' Short Sleeve Dress Shirt	\$17.95
Men's Long Sleeve Dress Shirt	\$18.95
Men's Short Sleeve Dress Shirt	\$17.95

## Shipping Charges:

Up to \$25.00	\$10.95
\$25.01-\$50.00	\$11.95
\$50.01-\$75.00	\$12.95
\$75.01-\$100.00	\$13.95
\$100.01-\$150.00	\$14.95
\$150.01-\$200.00	\$16.95
\$200.01-\$300.00	\$18.95
\$300.01-\$500.00	\$20.00
\$500.01+	Call for quote

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

## Parental Partnership: Dress Code

To enable students to reach high academic standards, the school has put in place a dress code designed to reduce distractions and competitions. Implementing a simple, flexible, cost-effective dress code promotes student learning and increased academic instruction time. Three (3) uniform violations will equal one day of out-of-school suspension. Interpretation of the Dress Code is at the principal and staff's discretion and their decision is final.

### Personal Hygiene

The personal grooming of students should be in accord with the standards set by the uniform dress code. Students should be clean and neat when at school.

### Grade Level Uniform Guidelines

- Grades K-5: Shirts must be a short- or long-sleeve bright green or white polo. A bright green polo purchased only through \*Image Builders is encouraged.
- Grades 6-8: Shirts must be a short- or long-sleeve white dress shirt with custom blue and bright green tie required Monday - Thursday. Ties purchased only through \*Image Builders are encouraged. Students may wear a short- or long-sleeve bright green or white polo on Fridays only. A bright green polo purchased only through \*Image Builders is encouraged.

\*Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information.

### All Students

- Students must wear solid-colored, plain (i.e. with no logos, emblems, or words) shirts with collars (includes mock turtlenecks, turtlenecks, long- or short-sleeved, cotton or knit). Shirt colors must be in accordance to the above grade level guidelines. Students may not wear sleeveless shirts. If an undershirt is worn, it must be solid white or navy. No wording can show through the uniform shirt. Shirts must be fully tucked in at all times.
- Black or brown belts must be worn daily (must be without symbols and belt buckles must be without design and as large as the width of the belt).
- Pants must be worn above the waist.
- All students must wear predominately brown, black, or white shoes. Athletic shoes that meet the color criteria are permitted. Flip-flops, slippers, or open-toe shoes are not permitted.
- White or navy socks (or tights for girls) must be worn. Leggings are not permitted.
- During cold weather, students may wear sweaters, sweatshirts, or vests that are solid-colored navy/dark blue, white, or light blue. Hoodies are not permitted. Sweaters and sweatshirts should not be tied around the waist or worn backwards. Uniform shirts must be worn underneath sweaters, sweatshirts, or vests. Sweaters, sweatshirts, and vests may not display logos, emblems, or words.
- Outdoor coats and jackets must be hung in cubbies or lockers during the school day.
- No nylon, taffeta, or jogging pants (pants that make a rustling noise) may be worn.
- No stripe, appliques, brands/logos, embroidery (unless embroidery is the same color as the shirt and is not a logo), chains, or other designs are permitted on any clothing items.
- Scarves covering the head or hats of any kind may not be worn inside the building.
- Students' hair must be kept neat and clean and should not obstruct their vision during class. Temporary tattoos and body art must be covered at all times.
- Bandanas, bandana headbands, and sweatbands are not permitted.
- Wearing, carrying, and displaying gang paraphernalia, names, signs, or symbols of gang membership are prohibited.

- Makeup, or clothing/accessories that disrupt the school setting or create conflict are not permitted.
- Middle School students are not permitted to carry backpacks or book bags to classes. As a general rule, if a textbook can fit in the bag/purse, it is too big and will need to be placed in a locker.

## Boys

- Boys must wear plain dark blue or navy-colored pants or shorts at the natural waist. Sagging pants or shorts are not permitted. Pants must be twill or cotton fabric (i.e. docker style pants). Cargos and jeans of any color are not permitted.
- Earrings and other body piercing ornaments are not permitted.

## Girls

- Girls must wear plain navy or dark blue pants, skirts, skorts, shorts, or jumpers. Bottoms must be twill or cotton fabric (i.e. docker style). Cargos, jeans of any color, and leggings are not permitted.
- All bottoms must be longer than the fingers when the arms hang at the student's side or no more than three inches above the knees. Shirts must stay tucked into pants. Shirts must be long enough to cover the chest and remain tucked into the pants when the arms are raised.
- One pair of earrings is permitted. Only ears may be pierced. Earrings can be no larger than the size of a quarter. Large hoop or long dangling earrings are not permitted. All other jewelry is prohibited.
- Any makeup worn by middle school girls should be natural and minimal. Makeup is not permitted for students in grades 6 and below.