



# LINDEN CHARTER ACADEMY

A PUBLIC CHARTER SCHOOL MANAGED  
BY NATIONAL HERITAGE ACADEMIES

Dear Linden Charter Academy Parents/Guardians:

Thank you for supporting Linden Charter Academy's uniform program! Please find the following information regarding our uniform requirements and ordering options.

## Linden Charter Academy Uniform\*

Grades K-5

- Bright green, navy or white collared shirt
- Navy or khaki bottoms

Grades 6-8

- Bright green, navy or white collared shirt
- Optional white dress shirt with custom blue and green tie
- Navy or khaki bottoms

\*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

## Uniform Vendor

NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green polo shirts and custom green and blue ties must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells some of these items. Please see the attached brochure for product information.

## Ordering Options

- 1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.  
OR
- 2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

## Bulk Shipment to School

We offer two bulk shipments to the school during the summer and early fall. All orders shipped with the bulk shipment will have free shipping. Your order will ship directly to the school and the school will notify you when it is ready for pick up.

To take advantage of this free shipping offer, please indicate voucher code **Linden** when placing your order. This voucher code is effective until 09/09/2018. **Any items ordered after 09/09/2018 will be shipped to your home and you will be charged a shipping fee.**

Bulk shipping schedule:

1 <sup>st</sup> Bulk Shipment	Order deadline is 08/05/2018	Estimated ship date is 08/10/2018
2 <sup>nd</sup> Bulk Shipment	Order deadline is 09/09/2018	Estimated ship date is 09/12/2018

If you have questions regarding Linden Charter Academy's uniform policy, please call the school at 810-720-0515.

Sincerely,

Deonna Washington  
Principal

# STUDENT uniforms

## Bright Green Polo Shirts

Must be purchased only through Image Builders



## Ties

Must be purchased only through Image Builders



## Girls' Bottoms

Flat Front Shorts  
Plain Front Pants  
V-Neck Pleated Jumper  
Pleated Scooter



## Boys' Bottoms

Flat Front Double Knee Pants  
Flat Front Shorts



## Girls' Blouses



## Boys' Oxford Dress Shirts



## How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.  
**Toll Free 855-654-6243**  
Please call Monday - Friday 8 a.m. - 5 p.m.  
EST for exchanges, refunds, concerns, billing or any other questions.

## Shipping

We will periodically offer a bulk shipment to your school, in which you will not have to pay for shipping. Please note, your items will be shipped to the school NOT your home address. This requires a voucher that your school will provide you when available. If you have a voucher, enter it at the check-out online or give it to a customer service representative when placing your order over the phone. If a voucher is not available to you at this time, then your order will be shipped to your home and you will be charged for shipping.

## Sweater Cardigan



YOUTH BRIGHT GREEN POLO SHIRTS	Sizes XS-XL
Youth Long Sleeve Polo	\$10.50
Youth Short Sleeve Polo	\$7.75

GIRLS' & BOYS' NAVY OR KHAKI BOTTOMS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Plain Front Pants	\$15.95
Girls' Plain Front Pants Plus	\$16.95
Girls' V-Neck Jumper	\$12.45

Girls' V-Neck Jumper Plus*	\$12.95
Girls' Scooter	\$11.95
Girls' Scooter Plus	\$12.95
Girls' Flat Front Shorts	\$13.45
Girls' Flat Front Shorts Plus	\$13.95
Boys' Double Knee Pants	\$15.95
Boys' Double Knee Pants Husky	\$16.95
Boys' Flat Front Shorts	\$13.45
Boys' Flat Front Shorts Husky	\$13.95

NAVY SWEATER	Sizes 4-20
Cardigan	\$18.00



TIES	
Girls' Crossover Tie	\$7.00
Boys' Tie	\$7.00

ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Polo	\$11.50
Ladies' Short Sleeve Polo	\$8.75
Men's Long Sleeve Polo	\$11.50
Men's Short Sleeve Polo	\$8.75

YOUTH WHITE DRESS SHIRTS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Long Sleeve Blouse	\$10.95
Girls' Long Sleeve Blouse Plus	\$11.95
Girls' Short Sleeve Blouse	\$10.95
Girls' Short Sleeve Blouse Plus	\$11.95
Boys' Long Sleeve Oxford	\$12.95
Boys' Long Sleeve Oxford Husky	\$13.95
Boys' Short Sleeve Oxford	\$12.45
Boys' Short Sleeve Oxford Husky	\$13.45

ADULT WHITE DRESS SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Dress Shirt	\$18.95
Ladies' Short Sleeve Dress Shirt	\$17.95
Men's Long Sleeve Dress Shirt	\$18.95
Men's Short Sleeve Dress Shirt	\$17.95

## Shipping Charges:

Up to \$25.00	\$10.95
\$25.01-\$50.00	\$11.95
\$50.01-\$75.00	\$12.95
\$75.01-\$100.00	\$13.95
\$100.01-\$150.00	\$14.95
\$150.01-\$200.00	\$16.95
\$200.01-\$300.00	\$18.95
\$300.01-\$500.00	\$20.00
\$500.01+	Call for quote

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

## Parental Partnership: Dress Code

To enable students to reach high academic standards, the school has put in place a dress code designed to reduce distractions and competitions. Implementing a simple, flexible, cost-effective dress code promotes student learning and increased academic instruction time. Interpretation of the Dress Code is at the principal and staff's discretion and their decision is final.

### Personal Hygiene

The personal grooming of students should be in accord with the standards set by the uniform dress code. Students should be clean and neat when at school.

### All Students

- Students must wear solid-colored shirts that have collars and are bright green, white, or navy (includes mock turtlenecks, long- or short-sleeved, cotton or knit). A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information.
- Middle school students may also wear a long- or short-sleeve white dress shirt with a custom navy/bright green tie. Ties purchased only through Image Builders are encouraged.
- All shirts worn under uniform shirts must be solid white or navy.
- Shoes must be conservative style loafer type, casual dress, or athletic shoes (No wheels, lights or colored laces are permitted).
- Boots may be worn as outerwear during winter and are highly encouraged not to be worn in the classrooms. All boots must be conservative colors. Fashion boots are not permitted.
- Solid-colored sweaters, sweater vests, and sweatshirts that are navy or white are acceptable. No hoods, stripes, logos, patterns or fur are permitted. All collars of underneath shirts must be visible.
- Hats of any kind are not permitted.
- Extreme hairstyles are not permitted. Hair color must be of natural tones and may not be colored, dyed, or streaked.
- No neck jewelry (including key lanyards) or wrist jewelry is permitted other than a watch, Accelerated Reader jewelry or Principal's Award dog tags.
- Belts must be solid black, brown or navy (no ornamental belt buckles).
- Wearing, carrying, and displaying gang paraphernalia, names, signs, or symbols of gang membership are prohibited.
- Visible markings, tattoos, or writings on students are not permitted.

### Boys

- Uniform-style pants or shorts that are navy blue or khaki must be worn.
- Belts must be worn with trousers that have belt loops. No sagging pants are permitted.
- Shirts must be tucked into pants or shorts at all times.
- White or navy socks must be worn.
- Hairstyles must be conservative.
- Body piercing ornaments are not permitted, including earrings. Any boys coming to school with piercings will be asked to remove them immediately.

## Girls

- Uniform-style pants, Capri pants, skirts, skorts, or jumpers that are navy blue or khaki must be worn. All bottoms must be either longer than the fingers when the student's arms hang at her sides or no more than three inches above the knees. No ties on bottoms are permitted.
- White or navy blue socks or tights must be worn. No leggings or footless tights may be worn under skirts or skorts.
- A reasonable number of earrings are permitted. Only ears may be pierced. All earrings must be no larger than one inch in diameter.
- Makeup is not permitted.
- Body piercing ornaments are not permitted.
- No purses or backpacks are permitted in the classrooms.
- Headbands worn by students should be of school uniform color such as navy, white, bright green or powder blue.

## Dress Code for Jean Days

- Blue jeans must be worn; jeans of other colors are also permitted.
- Clothing must be school appropriate (no holes in jeans, no tight or clingy, no low cut tops).
- Sagging pants are not permitted.
- Skulls on clothing are not permitted.
- Jewelry is not permitted.
- Uniform shirts must be worn.
- Clothing not addressed in this sub-section must adhere to the above dress requirements.