



BUS APPLICATION

School Name: _____ Date: _____

Student Information: *Include each student in your household who will be riding the bus.*

| | | | |
|---------------------------|--------|-----------------------|--|
| Student Name: | | | |
| Date of Birth: | Grade: | Homeroom Teacher: | |
| Student Name: | | | |
| Date of Birth: | Grade: | Homeroom Teacher: | |
| Student Name: | | | |
| Date of Birth: | Grade: | Homeroom Teacher: | |
| Student Name: | | | |
| Date of Birth: | Grade: | Homeroom Teacher: | |
| Pick-Up/Drop Off Address: | | | |
| Mother/Guardian Name: | | Primary Phone Number: | |
| Father/Guardian Name: | | Primary Phone Number: | |

The following section is mandatory for students in K-4

The transportation provider is not legally responsible to ensure that anyone is at the bus stop at the time a student is discharged from the school bus. However, it is a best practice to transfer custody of students in grades K-4 directly to a sibling grade 5 thru 8, or an authorized adult at the bus stop. In practice this means that if an authorized adult is not at the stop at the scheduled drop-off time, the student will not be permitted to exit the bus and will be returned to the school until an authorized adult can be located.

Please provide information of adults who will be authorized to pick up your student(s) at the bus stop:

| Name | Date of Birth | Relationship | Primary Phone |
|------|---------------|--------------|---------------|
| | | | |
| | | | |

Please provide information of emergency contacts for your student(s) in case you cannot be reached:

| Name | Date of Birth | Relationship | Primary Phone |
|------|---------------|--------------|---------------|
| | | | |
| | | | |

Vendor/Transportation Office Use Only

| | | | |
|--------------------------------------|--|-----------------------|--|
| <i>Bus/Route Assignment:</i> | | <i>Pick up time:</i> | |
| <i>Effective Date:</i> | | <i>Drop off time:</i> | |
| <i>Notice Provided to School on:</i> | | <i>By:</i> | |

Please note: Applications are due 30 days before the first day of school to ensure a seat. Any applications turned in after the due date will be handled on a first come, first serve basis. Your child's bus assignment is not final until you receive an official notification from the vendor.