



Dear Peak Charter Academy Parent/Guardians,

Thank you for supporting Peak Charter Academy's uniform program! Please find the following information regarding our uniform requirements and ordering options.

Grades K-5:

- Bright green polo shirt
- Navy bottoms

Grades 6-8:

- Medium-shade heather grey polo shirt
- Navy bottoms

*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

Uniform Vendor

NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green and medium-shade heather grey polo shirts must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells these items. Please see the attached brochure for product information.

Ordering Options

- 1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.
OR
- 2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

Bulk Shipment to School

We offer two bulk shipments to the school during the summer and early fall. All orders shipped with the bulk shipment will have free shipping. Your order will ship directly to the school and the school will notify you when it is ready for pick up.


To take advantage of this free shipping offer, please indicate voucher code **Peak** when placing your order. This voucher code is effective until 09/03/2018. **Any items ordered after 09/03/2018 will be shipped to your home and you will be charged a shipping fee.**

Bulk shipping schedule:

1 st Bulk Shipment	Order deadline is 07/22/2018	Estimated ship date is 07/27/2018
2 nd Bulk Shipment	Order deadline is 09/03/2018	Estimated ship date is 09/06/2018

If you have questions regarding Peak Charter Academy's uniform policy, please call the school at 866-642-3676.

Best regards,


Steve Pond
Principal

STUDENT uniforms

Bright Green Polo Shirts Grades K-5

Must be purchased only through Image Builders



Boys' Bottoms

Flat Front Double Knee Pants
Flat Front Shorts



Heather Grey Polo Shirts Grades 6-8

Must be purchased only through Image Builders



Girls' Bottoms

Flat Front Shorts
Plain Front Pants
V-Neck Pleated Jumper
Pleated Scooter



Sweater

Cardigan



How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.
Toll Free 855-654-6243
Please call Monday - Friday 8 a.m. - 5 p.m. EST for exchanges, refunds, concerns, billing or any other questions.

Shipping

We will periodically offer a bulk shipment to your school, in which you will not have to pay for shipping. Please note, your items will be shipped to the school NOT your home address. This requires a voucher that your school will provide you when available. If you have a voucher, enter it at the check-out online or give it to a customer service representative when placing your order over the phone. If a voucher is not available to you at this time, then your order will be shipped to your home and you will be charged for shipping.

YOUTH BRIGHT GREEN POLO SHIRTS	Sizes XS-XL	GIRLS' & BOYS' NAVY BOTTOMS	Sizes 5-20 Husky & Plus Sizes 10-20
Youth Long Sleeve Polo	\$10.50	Girls' Plain Front Pants	\$15.95
Youth Short Sleeve Polo	\$7.75	Girls' Plain Front Pants Plus	\$16.95
ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL	Girls' V-Neck Jumper	\$12.45
Ladies' Long Sleeve Polo	\$11.50	Girls' V-Neck Jumper Plus*	\$12.95
Ladies' Short Sleeve Polo	\$8.75	Girls' Scooter	\$11.95
Men's Long Sleeve Polo	\$11.50	Girls' Scooter Plus	\$12.95
Men's Short Sleeve Polo	\$8.75	Girls' Flat Front Shorts	\$13.45
YOUTH GREY POLO SHIRTS	Sizes S-XL	Girls' Flat Front Shorts Plus	\$13.95
Youth Short Sleeve Polo	\$7.75	Boys' Double Knee Pants	\$15.95
ADULT GREY POLO SHIRTS	Sizes S - 2XL	Boys' Double Knee Pants Husky	\$16.95
Unisex Long Sleeve Polo	\$11.50	Boys' Flat Front Shorts	\$13.45
Ladies' Short Sleeve Polo	\$8.75	Boys' Flat Front Shorts Husky	\$13.95
Men's Short Sleeve Polo	\$8.75	NAVY SWEATER	Sizes 4-20
		Cardigan	\$18.00



Shipping Charges:

Up to:	\$25.00	\$10.95
	\$25.01-\$50.00	\$11.95
	\$50.01-\$75.00	\$12.95
	\$75.01-\$100.00	\$13.95
	\$100.01-\$150.00	\$14.95
	\$150.01-\$200.00	\$16.95
	\$200.01-\$300.00	\$18.95
	\$300.01-\$500.00	\$20.00
	\$500.01+	Call for quote

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

Parental Partnership: Dress Code

To reduce distraction and competition, Peak Charter Academy has a simple, flexible, cost-effective dress code that promotes student learning and preserves academic instruction time. Interpretation of the dress code is at the discretion of the principal, deans and staff, who will grant final approval.

Personal Hygiene

The personal grooming of students should align with the standards set by the dress code. Students, and their clothing, should be clean and neat whenever they are on campus.

Student Expectations

Students are required to abide by the following:

- For grades K-5, shirts must be a short- or long-sleeve bright green polo. A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information. Students may also wear a plain white short- or long-sleeve polo purchased at store of their choice.
- For grades 6-8, shirts must be a long- or short-sleeve medium-shade heather grey polo shirt. A medium-shade heather grey polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday - Eastern Standard Time or go to the school website for more information. Students may also wear a plain white short- or long-sleeve polo purchased at store of their choice.
- Uniform tops and bottoms must fit appropriately (not tight, baggy, saggy, or revealing), and the bottom hem of shorts, skirts or jumpers must rest at least 1" past the end of the student's fingertips when their arms hang loosely at their sides. Students must wear white or navy "playground shorts" under any jumper or skirt.
- All students (K-8) must wear navy blue dress or chino-style shorts, skirts, pants or jumpers. Bottoms may not have patterns or embellishments. No carpenter, corduroy, cargo, Capri, denim or athletic styles may be worn.
- Closed-toed, and close-backed, shoes must be worn at all time. Sneakers, loafers, dress shoes and leather boat shoes may be worn as long as they do not blink, light up, make noise, include any built-in toys or games, or have any wheels or slides built in. Boots should not be worn to school and, for the safety of our students, the heel height of any shoes should not exceed 2". All shoes must be worn appropriately (i.e., laced and/or strapped, as designed). Lace-up athletic shoes, with non-marking soles, should always be worn when students have P.E. class.
- Socks and tights must be solid black, grey, brown, navy or white. Patterned socks and leggings may not be worn.
- Approved indoor attire may include light jackets, fleece jackets, sweaters or vests that are solid navy in color and are free of any designs or writing. Small manufacturer logos that are 2 inches or less in diameter are approved.
- Outerwear such as winter, rain or heavy jackets, hats, mittens, scarves, and rain or snow boots should be worn as outerwear only and may not be worn in the classrooms.
- Shirts must be tucked neatly into bottoms at all times.
- Undershirts (worn under uniform tops) must be white, with no visible logos or writing. Undershirts must be tucked in to the bottoms, along with the uniform top, and long-sleeved undershirts may not be worn with short-sleeved uniform tops.
- A solid-color black, navy blue, or brown belt, with no designs or embellishments, must be worn with all pants and shorts. Belt loops may not be removed to avoid wearing belts.

- Tattoos or writing on skin may not be displayed at school.
- Hats should not be worn at school, unless they are cold weather hats, which may be worn outside only. No hooded sweatshirts or jackets should be worn indoors.
- Dark glasses should not be worn indoors.
- Students may wear one stud earring in each ear, and the studs need to be $\frac{1}{4}$ of an inch in diameter, or less. Students should limit other jewelry worn at school. No jewelry should be worn in any other piercing.
- Only natural nails with pale color nail painting may be worn at school. Nails may not be embellished in any way, beyond a single pale paint color.
- Students' hair must be kept neat and clean, and should not obstruct their vision during class.
- Gang or offensive paraphernalia, signs, or symbols may not be displayed at school.

The school administration reserves the right to the final approval of dress code attire.