

School Name: Excel Charter Academy School Year: 2021-2022  
 First Day of School: 8/23/21 Last Day of School: 6/7/22  
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/20/21	1:20 PM	Fire Alarms/ Door to door notification	77	712	None	alarms in 3-5 and middle school not working again. Aramark contacted to come fix them again.	Clear	2	34
Sep	9/27/21	1:35 pm	Alarm	75	819	none	fire alarms in 3-5 and 6-8 wing not working properly - Aramark was contacted.	Clear	2	42
Apr	4/12/22	1:10	Fire Drill Alarms	72	898	None	None	Clear	2	42
Mar	3/1/22	9:55am	Drills	72	795	Excel Tour happening	None	Cold	2	59
Nov	11/23/21	1:15	Alarms	80	782	None	None	Cold	2	51

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/14/21	12:10 pm	None	None

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
6/3/22	12:46	None	None

**Lock Down** Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
12/2/21	1:50	None	None
9/29/21	1:35 pm	None	None
3/3/22	9:30 am	None	None

**Severe Weather/Tornado Drill** - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/3/22	9:30 am	None	None
12/7/21	10:26	None	None

**Reunification** – One type completed by **December 31**

Date	Time	Special Conditions Simulated	Problems Encountered
11/10/21	4:00	None	None

Signature of Person Responsible: **Amy L Buys**