

Emergency Drill Log - Michigan

Reach Charter Academy
25275 Chippendale St
Roseville, MI
(586) 498-9171

School Name: Reach Charter Academy

School Year: 2025-2026

First Day of School: 08/25/2025

Last Day of School: 06/09/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2025	10:00 AM	01/01/2000	Announcement made /	51	475	None /	None	72	3 minutes and 30 seconds
Before Dec. 1	10/07/2025	1:45 PM	10/07/2025	Announcement	47	660	Other /	None	Rainy	4 minutes

			1:47 PM	made /						and 10 seconds
Before Dec 1	11/19/2025	10:00 AM	11/19/2025	Announcement made /	55	479	None /	none	cold	3 minutes and 15 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/22/2025	9:30 AM	10/22/2025 9:31 AM n/a	Illness in a classroom /	1 minutes and 45 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/11/2025	2:15 PM	11/11/2025 2:15 PM	Disturbance in a hallway /	45 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/29/2025	1:00 PM	10/29/2025 1:40 PM	Animal on playground /	2 minutes and 15 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	--	------------------------------------	--

Before Dec. 1	09/17/2025	10:15 AM		Hazard Response for Intruder /	2 minutes and 37 seconds
Before Dec. 1	10/10/2025	9:15 AM	10/10/2025 9:15 AM	Hazard Response for Intruder /	3 minutes and 15 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/04/2025	1:00 PM	12/04/2025 2:00 PM Time changed for coverage	479	Snowing	4 minutes and 7 seconds

Reunification

One per school year (Before December 31st)

One per school year (before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	09/25/2025	09/25/2025 2:00 PM	Staff walkthrough /	Staff walkthrough

Person Responsible

METRIA WASHINGTON