

School Name: Metro Charter Academy

School Year: 2022-2023

First Day of School: 9/6/22

Last Day of School: 6/16/23

A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Jun	6/14/23	8:50	Alarm	51	45	Alarm	NA	Clear	5	4
Sep	9/15/22	9:00	email	50	48	NA	NA	Clear	5	53
Oct	10/5/22	10:20	None	65	63	NA	NA	Clear	6	6
Sep	9/20/22	10:00	email	65	59	NA	NA/dean absent. 2 guest teachers. First time this year using color card instead of thumbs	Clear	6	13
May	5/16/23	8:55	Announceme	51	48	Alarm	NA	Hot	5	42

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/10/22	9:30 AM	Announcement of Medical Emergency	NA

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/30/22	9:45	Threat in the building	NA

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/21/22	10:00 A.M.	Intruder	NA
11/4/22	10:20	Intruder	NA
3/8/23	2:00	PA announcement for danger alert	NA
10/7/22	10:13	Intruder	NA

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/22/23	1:45	Announcement: Tornado in sight	NA
10/28/22	8:55	Announcement for tornado sighting	spacing

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
10/20/22	4:00 P.M.	NA	NA
6/9/23	4:00 P.M.	NA	NA

Signature of Person Responsible: Latashia Allen