

School Name: Vanguard Charter Academy School Year: 2022-2023
 First Day of School: 8/22/22 Last Day of School: 6/9/23
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/19/22	10:02	Alarm	73	756	Pretend "fires" in Wing 1 and Wing 4	Alternate routes took exiting time a little longer	Cold	1	50
Sep	9/27/22	2:00 pm	Alarm	75	750	None	Some support staff without vests	Cold	1	58
Sep	9/1/22	8:58 am	Alarm	77	749	None	Special teachers did not have class lists in back packs and it took Kindergartners and Y5 longer to get outside	Hot	2	29
Apr	4/12/23	2:05 pm	Alarm	72	757	We pulled 2 students from their class while exiting and the teacher realized right away when she got outside that she was missing 2 students	A few classroom doors were left open	Hot	1	52
May	5/11/23	1:32	Alarm	75	755	None	None	Hot	1	58

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/13/22	12:42	None	A few kids were finishing up work or stopping at their backpacks to grab things

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/12/22	2:12 pm	None	A few kids were not sure what the quick beep sound was for

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/9/22	8:30 am	None	One unlocked classroom door and one classroom wasn't able to hear the drill
11/2/22	2:30 pm	None	Couldn't hear the lock down in parent room or principal's office while on the phone.
2/7/23	8:28 am	none	1 special education room door unlocked/unattended

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
9/22/22	10:03 am	None	Need new maps for staff on where to go
3/23/23	1:20 pm	None	The bathrooms are nasty to have students sit on the floor and the smell is gross.

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
8/16/22	1-2:30		

Signature of Person Responsible: **Jessica Bouwhuis**