

Emergency Drill Log - Michigan

Vanguard Charter Academy
1620 52nd St SW
Wyoming, MI
(616) 538-3630

School Name: Vanguard Charter Academy

School Year: 2025-2026

First Day of School: 08/18/2025

Last Day of School: 06/04/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/26/2025	10:30 AM	08/26/2025 10:30 AM	Announcement made /	72	810	None /	None	Sunny	3 minutes and 25 seconds
Before Dec. 1	09/24/2025	1:20 PM	09/24/2025	Announcement	72	810	None /	None	Cloudy	3 minutes

			1:20 PM	made /	72	805				and 34 seconds
Before Dec 1	10/29/2025	1:50 PM	10/29/2025 1:50 PM	Announcement made /	72	805	Recess Drill /	None	Sunny	3 minutes and 38 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/18/2025	8:15 AM	11/18/2025 9:15 AM 5th grade classroom timed	Illness in a classroom /	1 minutes and 48 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/15/2025	10:30 AM	10/15/2025 10:30 AM	Disturbance in a hallway /	1 minutes and 38 seconds

--	--	--	--	--	--

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	11/05/2025	2:10 PM	11/05/2025 2:07 PM Blew the whistle early to come in from recess	Animal on playground /	1 minutes and 11 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	--	------------------------------------	--

					seconds
Before Dec. 1	09/04/2025	9:00 AM	09/04/2025 9:00 AM	Other /	1 minutes and 16 seconds
Before Dec. 1	11/11/2025	10:50 AM		Other / Door unlocked in room 24	1 minutes and 8 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/10/2025	8:45 AM	09/10/2025 8:50 AM Middle school transitions and discussing expectations for the first shelter (tornado) drill	810		3 minutes and 33 seconds

Reunification

One per school year (Before December 31)

One per school year (before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/12/2025	08/12/2025 11:00 AM	All School /	Discussed and showed route for reunification

Person Responsible

HANNAH ANDERSON