



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: River City Scholars Charter Academy **School Year:** 2019-2020
First Day of School: 8/26/19 **Last Day of School:** 6/9/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/4/19	2:15 pm	Intercom	49	486	N/A	Working out beginning of year location adjustments based on congestion	Clear	3	24
Jan	1/16/20	2:45 PM	Intercom	54	472	Took student out of line, student was identified as missing	N/A	Cold	3	13
Oct	10/14/19	1:30 pm	Intercom	49	476	Held students back	School Dentist Visit in progress	Cold	3	50
Nov	11/15/19	10:56 am	Intercom	47	452	During specials, intervention	N/A	Cold	3	51

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/2/20	10:45 am	During specials and intervention	N/A
12/3/19	2:00 pm	During specials, during intervention	One class went to the wrong location

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/22/19	9:30 am	Students in the hallway	There was a kindergarten student who was in the bathroom and tried to go back to class. We talked to the class about the expectation if a student isn't in the classroom.
9/25/19	2:00 pm	Kindergarten Specials, Intervention	Girls in bathroom

Date	Time	Special Conditions Simulated	Problems Encountered
1/24/20	10:00 am	Multiple substitutes in classrooms	Substitute classroom doors were not locked.

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
2/4/20	12:44 pm	Substitute's class at recess	N/A

Date	Time	Special Conditions Simulated	Problems Encountered

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/2/19	9:40 am	Locked door	N/A

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered
8/20/19	N/A	Staff member fell during drill practice

Signature of Person Responsible: Jamie Boerner