

Emergency Drill Log – Michigan

School Name: Grand River Academy

School Year: 2016-2017

First Day of School: 9/6/16

Last Day of School: 6/16/17

**Fire Drills** – Three before December 1 and two after January 1 with reasonable spacing in between. Some must be during lunch or recess.

Deadline	Date	Time	Notification Method	# Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete
Before Dec. 1	9/7	1:30	alarm	ALL	ALL			Sunny	4.5 min
Before Dec. 1	9/14	2 pm	alarm	ALL	ALL			sunny	2 min 5 sec
Before Dec. 1	11/4	1:43	alarm	ALL	ALL	Fire alarm safe location unavailable	none	sunny	2 min 45
After Jan. 1	3/24	2:13	alarm	ALL	ALL	All unaware of alarm → including deans	none	sunny	2 min 27
After Jan. 1	6/5	10:15	alarm	ALL	ALL			Sunny	2 min 35 sec

**Room Clear** – One per school year, before December 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
Before Dec. 1	10/14	12:00	upset child	45 sec.
	10/26	10:00	—	37 sec.

**Reverse Evacuation** – One per school year, after January 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
After Jan. 1	3/29	2:30	kinder recess	25 sec
	4/10	11:15	none (3 classes)	1 min 18 sec

**Lockdown** – Three per school year (two before December 1 and one after January 1).

Deadline	Date	Time	Time to Complete
Before Dec. 1	10/13	1:30 pm	10 min - checked classrooms/restrooms
Before Dec. 1	10/25	8:15	15 mins - checked classrooms + addressed issues
After Jan. 1	11/17	2:35	2 min

**Tornado Drill** – Two per school year (one before December 15 and one in March).

Deadline	Date	Time	Time to Complete
Before Dec. 15	9/23	2:30	2 min 15 sec
March	2/24	3:25	4 mins

9/8 9:30 am 12 min ← kindergarten took a LONG time to get in place  
during dismissal

Signature of Person Responsible: Dana Zungarus