

Emergency Drill Log – Michigan

School Name: East Arbor Charter Academy

School Year: 2017-2018

First Day of School: 9/5/17

Last Day of School: 6/15/18

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/13/17	10:37 am	Alarm	60	760	none	none	Clear	1	46
Sep	9/14/17	9:45 am	alarm	60	800	none	none	Clear	1	54
May	5/24/18	2:31 pm	alarm	55	550		multiple guest teachers, testing schedules, electives	Clear	1	22
Apr	4/5/18	2:15 pm	Alarm	60	775			Cold	1	39
Oct	10/27/17	10:25 am	alarm	60	700	none	students in ISS, located quickly with protocol	Cold	1	17

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
10/30/17	10:18 am	None	1st grade transitioning in from recess.
3/21/18	2:31 pm		Students in open lab not sure where their spot was, ran into over crowding in the 3-5 hall

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
9/28/17	1:32 pm	none	none
1/22/18	2:03 pm		One student in hall--locked out of classroom.
11/9/17	8:45 am		

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
5/30/18	1:15 pm		

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/16/17	Varied times with classrooms throughout building. Average time entered.		

Signature of Person Responsible: Kelly Wilson