



**SY2019/2020**  
**Emergency Drill Log – Michigan**

**School Name:** East Arbor Charter Academy  
**First Day of School:** 9/3/19

**School Year:** 2019-2020  
**Last Day of School:** 6/11/20

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills** - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/13/19	1:00 pm	Alarm	50	700	none	muddy grass	Hot	2	2
Oct	10/10/19	10:15 am	Alarm	55	700	none	none	Clear	1	50
Sep	9/24/19	2:00 pm	alarm	55	660			Clear	1	24

**Tornado Drill** - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/30/19	2:00 pm	none	Several subs in the building

**Lock Down Lockdown** – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
2/20/20	1:48 pm	None	Guest teachers, students in bathroom, close to transition time
10/30/19	12:45 pm	none	lunch time
11/26/19	1:30 pm	none	none

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/24/19	varied	several grades performed drill, time is average of room clears	

**Reunification** – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered

**Signature of Person Responsible:** **Kelly Wilson**