



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: North Saginaw Charter Academy **School Year:** 2018-2019
First Day of School: 9/4/18 **Last Day of School:** 6/14/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/22/18	12:30	Alarm	48	489	none	Re-scheduled due to rain-I forgot to complete next day. Problem: Child slept through drill-noticed when teacher took attendance.	Clear	2	40
Sep	9/6/18	12:45 PM	Alarm	48	462	2 students removed from line to see if teacher noticed	None	Clear	3	2
Apr	4/12/19	12:25	Alarm	44	472	Blocked entrance	none	Clear	3	5
May	5/23/19	2:20	Alarm	45	461	none	none	Clear	3	3
Nov	11/2/18	9:47	Alarm	48	413	none	Missing student -with his special ed teacher & quickly found.	Cold	2	46
Mar	3/12/19	12:45	alarm	43	435	took students out of line	sub not having class list	Cold	2	13
Mar	3/12/19	2:13	Alarm	43	435	missing student	MS noisy	Cold	2	13

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/13/19	2:20	none	We did the wrong drill yesterday, so our drill is a day late.

Date	Time	Special Conditions Simulated	Problems Encountered
9/11/18	2:30	None	PE did not have location on tornado map. Problem has been corrected.
9/11/18	2:30	none	too many students in one area. Worked out issue after the drill.

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
3/5/19	12:51		Teacher didn't know all call number; hearing drill called through phones
3/5/19	12:25	none	noisy MS
9/12/18	2:21	None	Some classrooms did not hear call through phone. Noisy classrooms during drill.
11/21/18	10:55	None	Classrooms not hearing announcement

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/2/19	11:40		

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/7/18	9:15 am	None	None

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered

Signature of Person Responsible: Julie Binder