



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Lansing Charter Academy
First Day of School: 8/26/19

School Year: 2019-2020
Last Day of School: 6/10/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/9/19	1:02	Alarm	57	491	none	none	Clear	4	15
Nov	11/21/19	12:00	Alarm	53	410	nono	Was during lunch some new staff did not know the procedure	Clear	7	0
Sep	9/10/19	10:00	Alarm	57	489	none	none	Clear	6	0

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/12/20	1:00	None	None
11/21/19	9:00	none	New staff/Subs

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
1/27/20	2:02		two middle school classrooms did not hear the announcement.
11/8/19	10:00	none	none
10/1/19	1:40	none	none

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/19/19	9:00	none	None

Reunification – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered
10/21/19	none	none

Date	Special Conditions Simulated	Problems Encountered
10/24/19	None	Getting Parents on board. Assigning the correct staff member to the correct position (having the staff that runs Driveline run the traffic control during reunification)

Signature of Person Responsible: David Stevens