



**BUFFALO UNITED CHARTER SCHOOL  
COVID-19 TESTING PLAN**

The following information includes protocols and procedures in place to track health conditions at Brooklyn Excelsior Charter School. The school will cooperate with the local public health department regarding the implementation of screening and testing of students and staff.

- **Screening**

- The school will conduct a daily temperature scan of students as they arrive at the building. This will be done by trained staff who have appropriate Personal Protective Equipment (PPE) that includes gloves, disposable face masks, and face shields. Temperatures will be taken outside our school facility before students enter the building. This will help ensure social distancing guidelines are followed until screenings are complete.
- Staff members are required to complete daily wellness checks before arriving at work to ensure they do not exhibit COVID-19 symptoms (fever, cough, shortness of breath, or difficulty breathing). To assist, a daily health-screening app was created by our management partner, National Heritage Academies. Staff members can use their mobile device to scan a QR code and complete the required screening survey.
- Students or staff who are feeling ill, or who show signs of illness, will be assessed by the office staff, as necessary.
- Proper PPE will be worn by those assessing symptoms. Our school has identified a specific isolation location for students who are sick or run a fever of 100.4 degrees or greater. Students will remain in designated areas until they can be picked up. When in use, the student and supervising staff member will be required to wear masks (if medically able to do so).
- Students sent home will be provided with home instruction. Remote/virtual materials, including videos and assignments, are being created and will be available to all teachers to provide to quarantined students.

- **Health Testing Protocols**

- The school will cooperate with the local public health department regarding the implementation of screening and testing of students and staff.
- The school has been provided touchless thermometers, face shields, masks and gloves, and protocols on how to conduct student temperature and health screening. The school will do this as often as is practical. Staff and students with suspected or confirmed cases of COVID-19 can return to school when they have received a negative COVID-19 test, if it has been 10 days since the individual first had symptoms, if it has been at least three days since the individual had a fever, or if symptoms have improved (when they have been released from isolation per the CDC and local health department guidelines).

- **Health Testing Responsibility**

- The school will cooperate with the local public health department regarding the implementation of screening and testing of students and staff.
- If staff or students screen negative, this information is sent to the school's NHA People Services Business Partner and they will provide information on next steps. This is done confidentially to both ensure compliance with HIPAA and maintain a safe working environment for school staff.

- **Early Warning Signs**

- NHA's People Services team is leading this initiative. If someone either tests positive or displays symptoms of COVID-19, the school's Business Partner at NHA will update a live tracking document. The NHA Pandemic Team reviews this document weekly to identify trends. Our school will consult with NHA's industrial nurse hygienist specializing in occupational health.