

# Emergency Drill Log - Michigan

Wellspring Preparatory High School  
1031 Page Street NE  
Grand Rapids, MI  
(616) 235-9500

School Name: Wellspring Preparatory High School

School Year: 2025-2026

First Day of School: 08/18/2025

Last Day of School: 06/05/2026



After Jan. 1	04/22/2026	8:45 AM	04/22/2026 1:45 PM Standardized Testing	Alarm pulled /	22	149	None /	0 problems	68 and Sunny	5 minutes
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**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/25/2025	12:50 PM	11/04/2025 3:07 PM Real Room Clear Occurred	Other / Afterschool During Tutoring	25 minutes

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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					Security
Before Dec 1.	09/11/2025	2:15 PM	09/04/2025 9:20 AM Real situation occurred in which a hold had to take place in which there was a disturbance in the hallway.	Disturbance in a hallway /	30 minutes
After Jan. 1	03/06/2026	7:55 AM	03/05/2026 12:40 PM Real event occurred.	Other / Disturbance in Classroom	8 minutes

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/22/2025	8:30 AM	09/29/2025 8:30 AM Several Key Staff out of the building for the originally planned date.	Other / Shared with staff that an event occurred in the nearby community.	10 minutes

**Lockdown**

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2025	2:00 PM		Other /	10 minutes
Before Dec. 1	10/20/2025	1:30 PM	10/20/2025 1:00 PM Adjusted due to school schedule.	Other / No special conditioned simulated	5 minutes
After Jan. 1	02/26/2026	9:30 AM	02/26/2026 9:30 AM No change occurred.	Other /	5 minutes

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	10/09/2025	1:30 PM		161	61 degrees	9 minutes
			03/30/2026 10:00 AM		70	9

March	03/20/2026	10:00 AM	----- Safety Specialist out of the building for the originally scheduled date.	149	degrees and sunny	minutes
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**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/29/2025	08/14/2025 2:00 PM Best opportunity to provide training.	Staff walkthrough /	All Staff walkthrough of the the reunification process including transition to off site reunification area, roles and duties, and location space.

**Person Responsible**

EMILY KOHN