

## Emergency Drill Log – Michigan

School Name: Eagle Crest Charter Academy

School Year: 2015-2016

First Day of School: September, 8 2015

Last Day of School: June 14, 2016

**Fire Drills** – Three before December 1 and two after January 1 with reasonable spacing in between. Some must be during lunch or recess.

Deadline	Date	Time	Notification Method	# Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete
Before Dec. 1	9/28/15	2:00 pm	Fire Alarm	60	726	none	none	Cloudy 73	4 min 5 sec
Before Dec. 1	10/22/15	10:00 am	Fire Alarm	60	729	We combined this without off site relocation drill	none	Sunny 60	7 min 22 seconds to get to off-site location
Before Dec. 1	11/16/15	During lunch recess	whistle	28	629	We did this drill three times during the lunch recess for each wing		Cloudy/windy 55	MS 2:55 K-2 2:40 3-5 3:06
After Jan. 1	3/16/16	1:00 pm	Fire Alarm	60	729		none	Cloudy/Windy 52	4 min 17 sec
After Jan. 1	5/23/16	8:20 am	Fire Alarm	60	726		none	Sunny 65	3 min 55 seconds

**Room Clear** – One per school year, before December 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
Before Dec. 1	11/11/15	Individual classrooms practiced throughout the day	none	5-10 minutes per class including debrief with students afterwards

**Reverse Evacuation** – One per school year, after January 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
After Jan. 1	4/26/16	During lunch recess	none	MS 2:14 K-2 5:03 3-5 2:06

**Lockdown** – Three per school year (two before December 1 and one after January 1).

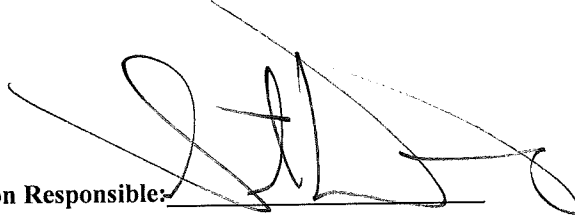
Deadline	Date	Time	Time to Complete
Before Dec. 1	10/30/15	9:20	4 mins 30 seconds Ottawa County sherrifs present to help and give feedback.
Before Dec. 1	11/24/15	1:30	3 min 36 seconds
After Jan. 1	2/12/16	1:20	4 mins Ottawa County sherrifs present to help and give feedback.

**Tornado Drill** – Two per school year (one before December 15 and one in March).

Deadline	Date	Time	Time to Complete
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Before Dec. 15	10/12/15	8:45	3 min 35 sec
March	3/21/16	2:15	3 min 18 sec,

Signature of Person Responsible:

A handwritten signature in black ink, appearing to be 'J. H. H.', written over a horizontal line.