

SY2023/2024
Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Vista Charter Academy	Jul 31, 2023	Kristen Hekkema

School Name: Vista Charter Academy
First Day of School: 8/21/23

School Year: 2023-2024
Last Day of School: 6/5/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Aug	8/31/23	8:45am	Alarm	78	673	None	None	Clear	5	15
Sep	9/27/23	2:00	Alarm	80	712		None	Clear	5	2
Oct	10/9/23	1:45pm	Alarm	75	696			Clear	5	17

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
8/25/23	9:30am		

Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
8/29/23	10:05am		No sound in the gym or hallways
10/24/23	10:40am		Several classrooms did not hear the announcement

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
9/14/23	9:00am		No sound in the gym

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
8/16/23	3:00pm		

Signature of Person Responsible: **Tiffany N Williams**