



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: South Pointe Scholars Charter Academy **School Year:** 2018-2019
First Day of School: 9/4/18 **Last Day of School:** 6/14/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/7/18	10:00 am	Alarm	63	708	None	None	Clear	2	23
Apr	4/4/19	9:35	Fire Alarm	70	720	Class at recess	none	Clear	2	11
Oct	10/10/18	1:00 pm	Aarm	65	694	None	None	Clear	2	31
Nov	11/28/18	1:00 pm	Alarm	60	725	None	None	Cold	2	18
Mar	3/21/19	9:37	Alarm	67	747	First grade at recess	Back-up at front door exit	Cold	2	10

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/18/19	1:45 p.m.	2nd grade at recess	none
9/12/18	9:00 am	Transition between specials and general education setting.	Student traffic backup middle stairwell entrance on the main floor.

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
11/8/18	8:00 am	Suspicious Person in the Area	None
3/4/19	9:00	3/4 Grade Specials Transition	Student refusing to go to safety location in classroom, student opened the door for staff
9/6/18	10:30 am		Kindergarten students found in the bathroom.

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
5/6/19	1:40	Severe Weather	None

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/14/18	11:45 am	Unsafe student behavior.	None. Student quietly and quickly stood up, walked to the buddy room and sat quietly waiting for further instructions.

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
10/3/18		

Date	Special Conditions Simulated	Problems Encountered
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Signature of Person Responsible: **Jamie Sheldon**