

School Name: Knapp Charter Academy

School Year: 2021-2022

First Day of School: 8/24/21

Last Day of School: 6/10/22

A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
May	5/9/22	1:40pm	Alarm	75	618	Recess Time	None - going to review field procedures if on field when alarm sounds	Clear	2	29
Sep	9/14/21	10:00am	Alarm	70	669	N/A	N/A - addressed too much talking by students while walking	Clear	3	33
Apr	4/25/22	2:05pm	Alarm	75	621	Classes at recess	None - evac to appropriate locations (recess - back field) went great!	Cold	2	24
Nov	11/19/21	9:10am	Alarm	70	648	none	none	Cold	2	22
Oct	10/14/21	1:15pm	Alarm	70	662	Township Fire was onsite visiting K-2 classrooms. They checked the building and reminded us of correct exiting procedures - we had door open and lights on in some areas	Doors open and lights on in some areas. Sent email to staff to remind them that ALL lights in room are off and the door is shut and locked when exiting.	Rain	3	52

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/26/21	all day	n/a	none - principal walked the classrooms through their room clears throughout the day
10/27/21	8:20am	student became ill and couldn't get to the trash can	n/a

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/10/22	11:30am	Blew Whistle and announced to students to head inside	none

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/23/21	9:01am	None	None
12/7/21	12:50pm		Middle school student became combative--would not follow directions, banged on doors, ran out of hallway. He was contained in the middle school & CPI certified staff assisted along with DSQ, ABSS. Safety put middle school on soft lockdown-all students stayed in classrooms--doors locked. Bldg paged to advise staff of soft lockdown. No transition occurred until situation resolved. Staff was AMAZING!



Date	Time	Special Conditions Simulated	Problems Encountered
11/2/21	1:00pm	recess - the classes did not respond to the page. found out the speakers outside are not working - putting in a work order	outside speakers are not working

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)



Date	Time	Special Conditions Simulated	Problems Encountered
11/30/21	1:30pm	n/a middle school took longer - 7 minutes. dean made them stay until they cooperated	5th was outside - outside speakers are not working - ticket was put in a week or so ago asking for it to be fixed - no word on date when they will come
3/24/22	8:45am	N/A	Hallway crowded in K-2 due to lunch prep - no wall space. Talked with teachers about going into bathrooms if it would have been a real emergency.

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
11/12/21	10:00am	none	none

Signature of Person Responsible: Julie Wernstrom