



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Eagle Crest Charter Academy
First Day of School: 8/27/19

School Year: 2019-2020
Last Day of School: 6/5/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

| Month | Date | Time | Notification Method | # of Staff Members | # Occupants Evacuated | Special Conditions Simulated | Problems Encountered | Weather Conditions | Min. | Sec. |
|-------|----------|--|---------------------|--------------------|-----------------------|--|----------------------|--------------------|------|------|
| Sep | 9/12/19 | 9:15 am | Fire Alarm | 60 | 767 | Some teachers had to go to new locations due to our new addition to the school. | None | Clear | 4 | 36 |
| Oct | 10/15/19 | 1:30 | Fire Alarm | 58 | 701 | Transitioned from fire drill to off site relocation and reunification | none | Clear | 3 | 16 |
| Nov | 11/18/19 | During each wing's recess 11:35 (MS) 11:50 (Y5-2) 12:40 (3-5) | whistle | 35 | 760 | This was out lunch recess fire drill so we practiced when each wing was out on the playground. | none | Clear | 2 | 36 |

Tornado Drill - Two per school year (one before December 15 and one in March).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|----------|------------------------------|----------------------|
| 12/5/19 | 10:30 am | none | none |
| 3/4/20 | 1:15 | none | none |

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|----------|------------------------------|----------------------|
| 2/21/20 | 9:05 | none | none |
| 9/25/19 | 10:00 am | none | none |

| Date | Time | Special Conditions Simulated | Problems Encountered |
|---------|------|--|----------------------|
| 11/5/19 | 2:35 | Some students were on the playground and some students were packing up at their lockers. | none |

Reverse Evacuation – One per school year, after January 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|------|------|------------------------------|----------------------|
|------|------|------------------------------|----------------------|

Room Clear – One per school year, before December 1.

| Date | Time | Special Conditions Simulated | Problems Encountered |
|----------|---|------------------------------|----------------------|
| 10/29/19 | Deans lead room clear drills in their wing through out the day. | none | none |

Reunification – One type completed by **December 31**

| Date | Special Conditions Simulated | Problems Encountered |
|----------|--|----------------------|
| 10/15/19 | Two administrators were out of the building. | none |

Signature of Person Responsible: Steven Deur