

Emergency Drill Log - Michigan

Great Oaks Academy
4257 Bart Ave
Warren, MI
(586) 427-4540

School Name:	Great Oaks Academy
School Year:	2024-2025
First Day of School:	08/26/2024
Last Day of School:	06/13/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2024	10:40 AM		Alarm pulled /	55	810	None /	none	sunny	8 minutes
Before Dec. 1	10/09/2024	2:20 PM	10/09/2024 2:20 PM	Alarm pulled /	56	811	None /	none	sunny	3 minutes and 1 seconds
Before Dec 1	10/24/2024	12:50 PM	10/24/2024 1:20 PM	Alarm pulled /	57	800	Lunchtime Drill /	none	sunny	3 minutes and 3 seconds
After Jan. 1	04/10/2025	10:40 AM	04/11/2025 1:40 PM weather related	Alarm pulled /	58	795	None /	none	clear	3 minutes and 30 seconds
			04/21/2025 1:45 PM	Alarm			Recess			3 minutes

After Jan. 1	04/17/2025	1:45 PM	1:45 PM weather related	pulled /	57	711	Drill /	none	sunny	and 10 seconds
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/14/2024	9:15 AM	11/14/2024 9:15 PM Forgot to log the drill.	Illness in a classroom /	2 minutes and 1 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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					seconds
Before Dec 1.	11/14/2024	1:30 PM	11/14/2024 Forgot to log the drill.	Illness in a hallway /	2 minutes and 2 seconds
After Jan. 1	01/23/2025	10:15 AM	01/23/2025 9:33 AM	Disturbance in a hallway /	2 minutes and 1 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/09/2024	2:25 PM	10/09/2024 2:20 PM No change to drill time.	Other / Held after fire drill.	4 minutes and 1 seconds

Lockdown

Three per school year (One before September 1, one after January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/19/2024	2:45 PM	09/20/2024 Building alarm issue in the gym. Could not use gym or music room for classes. Held drill today.	/	4 minutes and 1 seconds
Before Dec. 1	11/21/2024	9:10 AM	11/21/2024 9:10 AM	/	4 minutes and 3 seconds
After Jan. 1	03/20/2025	12:20 PM	03/20/2025 1:44 PM	Other / student transition	2 minutes and 10 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/26/2024	1:55 PM	05/26/2024	790	clear	6 minutes and 10 seconds
			03/21/2025			4

March	03/20/2025	9:25 AM	1:50 PM scheduling conflict	740	sunny	4 minutes and 5 seconds
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	12/12/2024	01/17/2025 1:15 PM Scheduling issues.	All School /	Students walked to the reunification location.

Person Responsible

DAMON WILLIAMS