

**School Name:** Linden Charter Academy      **School Year:** 2022-2023  
**First Day of School:** 8/29/22      **Last Day of School:** 6/13/23  
**A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/9/22	2:00 p.m.	Phone	84	691	None	Pacing of younger scholars exiting the building.	Clear	2	30
Nov	11/9/22	10:00 a.m.	phone	84	691	none	Special teacher correct location/3rd-grade and music exiting the building	Clear	3	23
Jun	6/2/23	11:00 a.m.	phone	81	672	none	none	Hot	1	3
May	5/11/23	2:00	phone	82	673	none	none	Hot	1	6
Oct	10/19/22	10:00 a.m.	Phone	84	656	none	None	Rain	2	6

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/20/22	1:30-2:30	None	Students' sense of urgency to clear the room during the drill. (Practice multiple times)

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/21/23	11:30 a.m.	None	None

**Lock Down** Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/17/23	10:30 a.m.		Deans were able to breach Special Education teachers' classrooms.
11/15/22	10:00	None	Dean was able to breach a Kindergarten classroom and miscommunication ( announcing the lockdown drill) over the intercom.
10/11/22	10:30 a.m.	none	Art (door unlocked, unable to hear the lockdown announcement over the phone due to volume turned down), K (door unlocked), 1st grade ( able to breach)

**Severe Weather/Tornado Drill** - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
12/14/22	10:30 a.m.	Double (gym class)	Art teacher- Incorrect location.
3/13/23	1:30 p.m.		None

**Reunification** – One type completed by **December 31**

Date	Time	Special Conditions Simulated	Problems Encountered
12/6/22	3:30	N/A	N/A

**Signature of Person Responsible:** **Tiffany Thompson**