

## Emergency Drill Log - Michigan

Linden Charter Academy  
3244 N Linden Rd  
Flint, MI  
(810) 720-0515

School Name: Linden Charter Academv

School Year: 2025-2026

First Day of School: 08/25/2025

Last Day of School: 06/12/2026

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Notification Method | # Staff Members | # of Occupants Evacuated | Special Conditions Simulated                              | Problems Encountered   | Weather Conditions | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------|-----------------|--------------------------|---|--|--------------------|-----------------------------------|
| Before Dec. 1 | 09/05/2025 | 2:00 PM  |  | Alarm pulled /      | 75              | 707                      | Secondary means of egress (e.g. blocked exit in a wing) / | Due to the dismissal, middle school students change their location in the parking lot. | Clear              | 1 minutes and 26 seconds          |
| Before Dec. 1 | 10/15/2025 | 10:00 AM | 10/21/2025<br>10:00 AM<br>Weather conditions                                   | Announcement made / | 73              | 737                      | Secondary means of egress (e.g. blocked exit in a wing) / | None   | Windy/Clear        | 2 minutes and 12 seconds          |
| Before Dec 1  | 11/05/2025 | 10:00 AM |  | Announcement made / | 75              | 721                      | None /  | None   | Rain/cold          | 2 minutes and 8 seconds           |



**Room Clear**

One per school year. (Before December 1)

| Deadline      | Date       | Time    | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 09/16/2025 | 1:30 PM |  | Illness in a classroom /     | 30 minutes                        |

**Hold**

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time<br>*(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------|-----------------------------------|
|          |      |      |  |                              |                                   |

|               |            |         |  |                            |                          |
|---------------|------------|---------|--|----------------------------|--------------------------|
| Before Dec 1. | 11/10/2025 | 1:30 PM |  | Disturbance in a hallway / | 1 minutes and 12 seconds |
| After Jan. 1  | 02/10/2026 | 1:30 PM |  | Illness in a hallway /     | 1 minutes and 3 seconds  |

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|------------------------------|-----------------------------------|
| Before Jan. 1 | 09/22/2025 | 12:30 PM |  | Other /                      | 54 seconds                        |

**Lockdown**

Three per school year (two before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special | Time to |
|----------|------|------|--|---------|---------|
|----------|------|------|--|---------|---------|

| Deadline      | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Conditions Simulated  | Complete (mins & seconds) |
|---------------|------------|----------|--|---|---------------------------|
| Before Dec. 1 | 10/07/2025 | 10:30 AM |  | Hazard Response for active shooter /                                      | 1 minutes and 2 seconds   |
| Before Dec. 1 | 11/18/2025 | 10:00 AM |  | Hazard Response for Intruder /  | 2 minutes and 12 seconds  |
| After Jan. 1  | 03/13/2026 | 2:30 PM  |  | 15 minutes or less prior to dismissal with parent/guardian notification / | 2 minutes and 8 seconds   |

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

| Deadline       | Date       | Time     | Actual Date & Time<br>*(optional) only enter if original drill date was missed | # Evacuated to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------------|------------|----------|--|----------------------------------|--------------------|-----------------------------------|
| Before Dec. 15 | 12/10/2025 | 10:30 AM | 12/11/2025<br>Snow day   | 723                              | Snow               | 1 minutes and 37 seconds          |
|                |            |          |  |                                  |                    | 1                                 |

|       |            |         |  |     |       |                        |
|-------|------------|---------|--|-----|-------|------------------------|
| March | 03/09/2026 | 1:30 PM |  | 689 | Clear | minutes and 19 seconds |
|-------|------------|---------|--|-----|-------|------------------------|

**Reunification**

One per school year (Before December 31)

| Deadline       | Date       | Actual Date & Time<br>*(optional) only enter if original drill date was missed | Special Conditions Simulated | Brief Summary  |
|----------------|------------|--|------------------------------|--|
| Before Dec. 31 | 12/02/2025 |  | Staff walkthrough /          | Walkthrough roles and responsibilities for all staff |

**Person Responsible**

JULIE DIXON