

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Oakside Prep Academy	Aug 30, 2023	Amy Tansel

School Name: Oakside Prep Academy

School Year: 2023-2024

First Day of School: 8/28/23

Last Day of School: 6/12/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
October	10/24/23	1:20 PM	Pull Alarm	120	1160	During lunch	Student had a seizure from strobe lights	Clear	2	23
September	9/6/23	9:00 AM	Pull Alarm	125	1492	Door 4 blocked	No alarm sound in High school halls	Clear	3	25
March	3/21/24	2:00 PM	Pull Alarm	135	1123	During a time when parents arrive for dismissal	Strobes caused a student to have a seizure	Cold	3	21
October	10/16/23	1:00 PM	Announce and Pull	138	1152	Door 4 blocked		Rain	2	49

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
10/19/23	2:00 PM	Disturbance in classroom. Clear room to buddy teacher room	NA

Hold

Date	Time	Special Conditions Simulated	Problems Encountered
3/6/24	12:00 PM	During lunch, cleared the area for a "Medical Emergency"	Paging system was down. Deans went door to door and used walkies

Reverse Evacuation



Date	Time	Special Conditions Simulated	Problems Encountered
10/16/23	1:05 PM	While entire school was outside	Entire school trying to get back in using only 3 front doors. Cause a big back up. Students & teacher were only utilizing the door they cam out of, instead of a free door.

Lock Down



Date	Time	Special Conditions Simulated	Problems Encountered
10/17/23	10:00 AM		Speakers not working in HS gym or upstairs
3/4/24	8:45 AM	At the end of transitions and during late arrival	NA
9/5/23	2:00 PM	NA - preannounced to make sure the process is understood	NA

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
3/7/24	1:45 PM	Classes were outside for Recess and had to come back inside.	Classes went to the wrong location, procedures were repeated with students after drill to ensure they knew what to do and where to go.
9/7/23	8:30	Practice for inclement weather	Trying to fit all 9 Kinder and 1st grade classes in a safe spot

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
10/18/23	3:45 PM	NA	NA

Signature of Person Responsible: Kristy Redman