

Emergency Drill Log - Michigan

Westfield Charter Academy
27201 W Chicago
Redford, MI
(313) 625-3030

| | |
|----------------------|---------------------------|
| School Name: | Westfield Charter Academy |
| School Year: | 2024-2025 |
| First Day of School: | 09/03/2024 |
| Last Day of School: | 06/13/2025 |

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

[illegible]

| | | | | | | | | | | |
|--------------|------------|----------|--|----------------|----|-----|-------------------|------|-------|-------------------------|
| After Jan. 1 | 03/14/2025 | 12:30 PM | | Alarm pulled / | 74 | 702 | Lunchtime Drill / | none | sunny | 4 minutes and 2 seconds |
|--------------|------------|----------|--|----------------|----|-----|-------------------|------|-------|-------------------------|

Room Clear

One per school year. (Before December 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Dec 1. | 09/06/2024 | 9:30 AM | | Disturbance in a classroom / | 1 minutes and 15 seconds |

Hold

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------|-----------------------------------|
|----------|------|------|--|------------------------------|-----------------------------------|

| | | | | | |
|---------------|------------|---------|--|-----------------------------------|--------------------------|
| Before Dec 1. | 09/06/2024 | 9:30 AM | | Illness in a hallway / | 3 minutes |
| After Jan. 1 | 01/17/2025 | 1:40 PM | 01/24/2025 1:40 PM SSS and Admin Availability & School Closure | Other / Emergency medical hold | 1 minutes and 57 seconds |

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|------------------------------|-----------------------------------|
| Before Jan. 1 | 09/19/2024 | 1:30 PM | | Other / Drill | 3 minutes and 29 seconds |

Lockdown

Three per school year (two before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---|--|
| Before Dec. 1 | 09/26/2024 | 2:00 PM | | Other / Drill | 2 minutes and 47 seconds |
| Before Dec. 1 | 11/12/2024 | 10:00 AM | 11/13/2024 Admin support was not available | Other / Announced | 1 minutes and 37 seconds |
| After Jan. 1 | 02/11/2025 | 9:45 AM | | Hazard Response for Intruder / | 2 minutes and 5 seconds |

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | # Evacuted to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------------|------------|---------|--|---------------------------------------|-----------------------|--|
| Before Dec. 15 | 11/15/2024 | 1:40 PM | | 687 | cold, windy | 2 minutes and 58 seconds |
| | | | 03/19/2025 | | | 1 |

| | | | | | | |
|-------|------------|---------|--|-----|------|------------------------------|
| March | 03/20/2025 | 1:00 PM | 10:00 AM National Tornado Drill Day | 354 | mild | minutes and 11 seconds |
|-------|------------|---------|--|-----|------|------------------------------|

Reunification

One per school year (Before December 31)

| Deadline | Date | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Brief Summary |
|----------|------|--|------------------------------------|------------------------------|
| | | | | Reunification was discuss |

| | | | | |
|----------------|------------|--|-----------------|--|
| Before Dec. 31 | 08/23/2024 | | All School / | during the safety all school meeting after the meeting staff went outside and was shown the area where reunification would take place if needed. |
|----------------|------------|--|-----------------|--|

Person Responsible

IRA KLEIMAN