

### Emergency Drill Log – Michigan

**School Name:** Grand River Academy

**School Year:** 2017-2018

**First Day of School:** 9/5/17

**Last Day of School:** 6/15/18

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.**

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
May	5/30/18	10:10 am	Alarm	60	800	Staff surprised- not aware I was pulling alarm.	None	Clear	1	53
Oct	10/23/17	1:25	alarm panel	60	800	had fire drill during lunchtime	none	Clear	1	47
Sep	9/15/17	10:00 am	alarm panel	60	800	No one was aware I was pulling alarm - Deans and office staff suprised by alarm		Clear	1	30
Sep	9/7/17	1:35 pm	alarm	60	800	none	none	Clear	1	45
Mar	3/21/18	2:00 pm	Alarm	60	800	None	None	Clear	2	7

**Tornado Drill - Two per school year (one before December 15 and one in March).**

Date	Time	Special Conditions Simulated	Problems Encountered
9/11/17	2:00 pm	none	
3/7/18	2:46 pm		Some teachers forgot to grab safety vests.

**Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).**

Date	Time	Special Conditions Simulated	Problems Encountered
9/8/17	10:15 am	none	volume - could still hear children
9/13/17	11:05 am	Done at lunch/recess. Students came indoors, hid in nearest room, lock down @ lunch wi students in lunch line	none

Date	Time	Special Conditions Simulated	Problems Encountered
3/5/18	10:00 am	All students and staff aware of drill (to avoid concern/scaring kids)	Kids came out of bathroom & doors locked. Teachers reluctant to open doors for them. Reviewed what kids should do if they can't get into classrooms

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/13/17	11:05 am	playground to building	none

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/29/17	2:20 pm	angry student	Went well-a few students reluctant to clear--wanted to know information

**Signature of Person Responsible: Dana Gurganus**