



**SY2018/2019  
Emergency Drill Log – Michigan**

**School Name:** Eagle Crest Charter Academy  
**First Day of School:** 8/28/18

**School Year:** 2018-2019  
**Last Day of School:** 6/7/19

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills** - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Nov	11/16/18	11:30,12:30 &1:40	Whistle	26	750	Did drill for ea wing's recess	none	Clear	2	13
Sep	9/18/18	1:30 pm	Fire Alarm	60	769	None	None	Clear	3	9
Oct	10/17/18	1:30 pm	Fire Alarm	60	696	Began with fire drill-- also used as relocation/ reunification drill, and students & staff went to offsite location.	None	Cold	2	57

**Tornado Drill** - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
3/7/19	8:45 am	none	A few teachers went to the wrong location causing overcrowding in some areas.
12/10/18	1:45 pm	Some students transitioning between classes.	

**Lock Down** Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
2/5/19	8:27 am	Some students transitioning between classes.	None
10/4/18	9:30 am		A few teachers couldn't hear announcement over phone. Will do phone test today to see who needs phone fixed.
11/6/18	1:30 pm	None	None

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/29/18	Deans led drills in their wings throughout day.		None

**Reunification – One type completed by December 31**

Date	Special Conditions Simulated	Problems Encountered
10/17/18	10-12 (20 invited) parents to simulate reunification process. 30-40 students "reunified."	None

**Signature of Person Responsible: Steven Deur**