

Emergency Drill Log – Michigan

School Name: Vanderbilt Charter Academy

School Year: 2017-2018

First Day of School: 8/28/17

Last Day of School: 6/8/18

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/26/17	2:00 PM	Announced	53	497	N/A	N/A	Clear	1	47
Feb	2/2/18	12:00 p.m.	Intercom broadcast	56	451	Lunch		Cold	1	27
Mar	3/20/18	10:40 AM	test mode - alarm	60	459	None	None	Cold	2	5
Nov	11/14/17	2:00 PM	Intercom notification	60	500			Cold	5	0
Oct	10/24/17	10:00 a.m.	Alarm	52	496	N/A	N/A	Hot	1	42

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
10/3/17	9:00 a.m.		
3/6/18	2:00 PM	Cold	None

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
1/30/18	10:05 am	N/A	N/A
11/17/17	2:10 pm		None
10/10/17	10:00 a.m.		

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
2/20/17	Noon, 12:00 p.m.	None	None

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/19/17	9:00 am	classrooms	-

Signature of Person Responsible: Yvonne Veldhoff