



**SY2018/2019
Emergency Drill Log – Michigan**

School Name: Canton Charter Academy
First Day of School: 9/4/18

School Year: 2018-2019
Last Day of School: 6/14/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/6/18	9:00	alarm	50	760	none	none	Hot	1	48
May	5/16/19	2:45	alarm	55	784	none	none	Clear	2	11
Sep	9/21/18	1:10	alarm	50	790	none	rosters weren't updated	Clear	2	32
Sep	9/10/18	2:30	alarm	50	170	none	none	Clear	2	29
Mar	3/26/19	10:55	alarm	60	800	none	2 students in bathrooms-discovered by classroom teachers during attendance	Cold	2	53

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/18/18	10:10	none	1 teacher didn't read the map to know where she was supposed to go. MS students are so large that it's difficult to fit them in the hallway.
3/7/19	1:30	none	1 phone not working, 1 map missing

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
9/27/18	1:50 PM	none	some phones were turned down
2/5/19	8:45 AM	one admin in a team meeting	1 door unlocked, 1 room missing curtains, 1 phone not working
10/5/18	9:00 AM	none	none

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
2/4/19	12:35 PM	none	When going in, students were backed up as they tried to get into classroom

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
12/3/18	varied	none	none

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
9/19/18	none	none-just need more practice

Signature of Person Responsible: Kelie Fuller