

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Walton Charter Academy	Aug 24, 2023	Mona Boersma

School Name: Walton Charter Academy

School Year: 2023-2024

First Day of School: 8/28/23

Last Day of School: 6/11/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
May	5/10/24	2:04 pm	Fire Alarm	75	850	N/A	Due to one student running out the door, several other students decided to run as well.	Clear	2	53
October	10/3/23	12:00 pm	Alarm system	91	888	N/A	The magnetic on the back of the fire door in K-2 hallway needs repairing as the magnetic is non-magnetic and he arm to it is bent.	Clear	2	58
April	4/9/24	2:00 pm	Alarm system	90	888	N/A	Reiterating staff wear their yellow safety vest.	Clear	2	46



Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
October	10/19/23	11:45 am	Alarm system	90	890	If a fire drill is during any of the lunches (grade level 3-5 and 6-8 have lunch in the gym) SSS would need to go there to oversee the students leaving out of the gym correctly.	N/A	Cold	2	55
September	9/18/23	10:15 AM	Alarm	89	883	N/A	some of the staff did not have their walkies with them.	Cold	2	38

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
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Hold

Date	Time	Special Conditions Simulated	Problems Encountered
2/28/24	9:35 AM	I had scheduled the drill for Feb. 27th, however, I postpone the drill due to Oxford High School being place on a hold on Feb. 26, 2024.	N/A
11/14/23	10:00 A.M.	N/A	None

Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
10/3/23	12:05	N/A	N/A

Lock Down



Date	Time	Special Conditions Simulated	Problems Encountered
5/29/24	10:30 am		Two of middle school classes could be heard talking and laughing in the hallway. One middle schooler was walking out of the bathroom and tired to enter his classroom, but we explained in the event this does happen he is should to stay in the bathroom and closed the door if possible.



Date	Time	Special Conditions Simulated	Problems Encountered
10/6/23	9:00 am	N/A	N/A
11/28/23	1:35 pm	N/A	N/A

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
3/14/24	9:50 a.m.	N/A	N/A
12/1/23	1:30 pm		Needing to redo the emergency drill to understand where the classes go.

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
11/7/23	4 pm	N/A	None

Signature of Person Responsible: Miriam Sims-Green