

Emergency Drill Log – Michigan

School Name: Eagle Crest Charter Academy

School Year: 2016-2017

First Day of School: 9/6/16

Last Day of School: 6/9/17

Fire Drills – Three before December 1 and two after January 1 with reasonable spacing in between. Some must be during lunch or recess.

Deadline	Date	Time	Notification Method	# Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete
Before Dec. 1	9/15/16	9:45 am	Fire alarm	60	760	none	none	66 degrees and sunny	2 min 10 sec
Before Dec. 1	10/24/16	1:30 pm	Fire Alarm	60	733	This drill will include our offsite relocation drill	none	52 degrees and sunny	7 min 15 sec to get everyone from the school to the church.
Before Dec. 1	11/18/16	Lunch recess	Whistle on the Playground	9-10 staff per drill	200-250 students per drill	In order to simulate a fire that occurs during recess we ran the drill during each wing's recess time.	None but we had to wait for the teachers to meet us outside so that slowed down the overall time for each wing.	sunny	K-2 wing: 3 m 20 s 3-5 wing: 2 m 32 s 6-8 wing: 2 m 43 s
After Jan. 1	4/17/17	10:00 am	Fire Alarm	60	742	Two administrators were out of the building so the rest of the safety team needed to figure out how to cover their responsibilities during the drill.	none	Sunny 54 degrees	3 min 15 sec
After Jan. 1	5/24/17	8:15 am	Fire Alarm	60	752	None	Fire doors did not close.	Cloudy 57 degrees	3 min 47 sec

Room Clear – One per school year, before December 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
Before Dec. 1	10/19/16	Times vary by wing	Deans went room by room to practice this drill.	3-4 minutes per class for the entire drill

Reverse Evacuation – One per school year, after January 1.

Deadline	Date	Time	Special Conditions Simulated	Time to Complete
After Jan. 1	4/11/17	During lunch recess	None	6 th -8 th grade: 2min 12 seconds 3 rd -5 th grade 1min 35 seconds K-2 nd grade: 2 min 58 secs

Lockdown – Three per school year (two before December 1 and one after January 1).

Deadline	Date	Time	Time to Complete
Before Dec. 1	9/27/16	1:00 pm	3 min 5 sec
Before Dec. 1	11/29/16	1:30 pm	2 min 54 sec
After Jan. 1	2/2/17	9:30 am	2 min 57 sec

Tornado Drill – Two per school year (one before December 15 and one in March).

Deadline	Date	Time	Time to Complete
Before Dec. 15	12/14/16	11:00 am	2 min 29 sec
March	3/2/17	1:00 pm	2 min 11 sec

Signature of Person Responsible: 