



**SY2017/2018
Emergency Drill Log – Michigan**

School Name: Canton Charter Academy
First Day of School: 9/4/18

School Year: 2018-2019
Last Day of School: 6/14/19

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/18/17	2:30	Alarm	60	800	none	none	Clear	2	27
Sep	9/8/17	2:40 PM	alarm	65	778	none	none	Clear	2	35
Mar	3/29/18	10:00	alarm	50	770	none	none	Clear	2	20
May	5/31/18	1:10 PM	alarm	50	580	students on the playground	some classroom doors open, metal doors didn't close	Hot	2	51
Sep	9/7/17	9:00am	PA and alarm	65	767	none	none	Cold	2	42

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/11/17	10:05 am	none	none
3/7/18	1:15	None	unable to hear announcement in the parent room or bathroom-no phones

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
10/6/17	9:30am	none	some doors unlocked at time of drill, all call not working on all phones
2/6/18	9:00 AM	none	door open/unlocked, no phone in parent room, student in hallway
9/29/17	2:30		some doors unlocked, some phones not working so announcement not heard, kids in bathroom were not sure what to do.
1/25/18	3:40 PM	None	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
5/9/18	3:00	Students on the playground	Teachers needed to support rounding up kids

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/17/17	various times were conducted on various dates, all concluding by 11/17/17 in order for all classrooms to complete	none	reminded all students to just leave the room instead of lining up before leaving

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered

Signature of Person Responsible: Kelie Fuller