

Emergency Drill Log - Michigan

Westfield Charter Academy
27201 W Chicago
Redford, MI
(313) 625-3030

School Name: Westfield Charter Academy

School Year: 2025-2026

First Day of School: 09/02/2025

Last Day of School: 06/12/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/19/2025	2:15 PM	09/19/2025 2:15 PM	Alarm pulled /	79	659	None /		Sunny	4 minutes and 14 seconds
		11:00	10/14/2025 11:00 AM	Alarm			Lunchtime			3 minutes

Before Dec. 1	10/14/2025	AM	10/14/2025 Lunchtime Drill	pulled /	79		Drill /		Sunny	and 49 seconds
Before Dec 1	10/24/2025	1:40 PM	10/24/2025 1:41 PM	Alarm pulled /	79		None /			1 minutes and 57 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/05/2025	9:30 AM		Disturbance in a classroom /	1 minutes and 49 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/05/2025	9:30 AM		Disturbance in a hallway /	1 minutes and 40 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/19/2025	2:15 PM	09/19/2025 2:20 PM	Police activity within school vacinity /	3 minutes and 48 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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					seconds)
Before Dec. 1	09/30/2025	12:55 PM		Hazard Response for Intruder /	3 minutes and 14 seconds
Before Dec. 1	11/12/2025	10:00 AM	11/18/2025 9:15 AM Adjusted due to re-authorization with GVSU	Hazard Response for active shooter /	1 minutes and 50 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	11/25/2025	8:45 AM			Rain	2 minutes and 34 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/22/2025	08/22/2025 10:00 AM	All School /	Staff was trained about our process for reunification with parents and our reunification site.

Person Responsible

IRA KLEIMAN