

School Name: South Arbor Charter Academy School Year: 2022-2023
 First Day of School: 8/29/22 Last Day of School: 6/9/23
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Apr	4/6/23	9:15 am	Fire Alarm	68	802	This was during kindergarten specials and transitions.	We actually cleared the building in 2 minutes which is the fastest time to clear the building but we still needed to make sure all students were accounted for and that took 2 minutes longer.	Clear	4	0
Nov	11/29/22	12:25	Alarm	63	800	We conducted a drill during middle transition to lunch.	We realized that we did not have a plan for that many students in the gym at one time. So we designated doors for students to exit out of before the drill-with the staff in the gym at the time. We had some students that were in the gym and exited out of the back of the building and some that exited out of the front of the building.	Clear	4	0
Oct	10/12/22	1:30 pm	Alarm	60	799	It was during a special and RTI times.	Classroom teachers should have checked in with RTI and found out where their students were during the drill.	Clear	3	53
Sep	9/9/22	10:00	Alarm	60	859	First fire drill of the year with new subs in the building.	We had first grade in a special and a few students were in the bathroom. They needed to be located and accounted for during the drill. This took some time that added on to our total evac time	Hot	5	0

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Sep	9/9/22	10:00 am	Alarm Sounded	60	859	First Drill of the year- just trying to evacuate the building safely with subs in the building	We had first grade in a special and a few students were in the bathroom. They needed to be located and accounted for. This took a little more time.	Hot	5	0
Jun	6/1/23	2:17 pm	Fire Alarm and Walkie Talkie	64	791	It was during Beach Day for 2nd Grade. We also had kinder specials at that time and several volunteers in the building.	It took us a few extra minutes because it was also during first grade specials and they were taking attendance.	Hot	5	0

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/28/22	9:30 am	It was during ALP mixed class.	No problems they did a great job
9/28/22	10:00 am	No special conditions	0 problems

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/17/23	10:30 am	This was during 2nd grade recess- and during Mstep for the 4th and 8th grade students.	Students did a great job exiting the playground in under 1 minute

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/10/22	2:04	Students were out on the playground for recess.	Staff was unsure of what they needed to do during an Emergency Lockdown compared to a Preventive Lockdown.
2/13/23	9:10 AM	We had vision and hearing testing going on and it was right about the time classes were switching.	This time was success.
9/20/22	11:01 AM	none	Some needed better curtains. Needed clarification on which lockdown - emergency vs preventative

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
10/7/22	10:50 am	This was during some of our students eating lunch before a field trip.	Some students were in the wrong location.
3/22/23	1:00 pm	During transition time	One Kinder class did not hear the all call for the drill- she is hearing impaired so we will have to remember that for future drills.

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
12/1/22	12:15	We did have some students in the building that went to our reunification spot with us.	No problems

Signature of Person Responsible: Teri Scott