

School Name:Keystone Academy

School Year:2022-2023

First Day of School:8/29/22

Last Day of School:6/9/23

A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/11/22	2:05	Phone intercom/ walkie/fire alarm	55	650	none	none	Clear	2	30
May	5/4/23	10:00	Phone system, walkie and alarm system	64	650	None	None	Clear	2	50
Sep	9/26/22	10:32	Fire alarm	63	630	none	none	Clear	2	2
Nov	11/4/22	11:45	Walkie/Fire Drill	65	680	During MS lunch	none	Clear	3	7
Mar	3/16/23	1:15	Walkies, phone system and fire alarm	63	675	None	None	Clear	4	2

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/30/22	1:15	none	none

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
1/26/23	1:00	none	none

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/20/22	12:50	none	Utilized walkies to announce drill. Our intercom system was down
2/24/23	8:40	Started with a preventative lock down then went into an emergency lockdown	None
11/15/22	2:45	We practiced a preventative lockdown	none

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
10/21/22	1:00	none	none
3/22/23	2:10	none	none

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
12/7/22	12:00 p.m	none	none

Signature of Person Responsible:Jamie Steeb