



**SY2019/2020
Emergency Drill Log – Michigan**

School Name: Vanguard Charter Academy
First Day of School: 8/26/19

School Year: 2019-2020
Last Day of School: 6/5/20

****NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess****

Fire Drills - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/1/19	9:30 a.m.	Alarm	64	670			Clear	3	45
Nov	11/15/19	1:45 pm.	Alarm	62	796	During Recess Time	Alarm is unable to be heard on the outside of the building.	Clear	2	47
Sep	9/5/19	10:00 a.m.	Alarm	65	825	None	One class went out wrong door.	Clear	2	52

Tornado Drill - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
9/12/19	1:00 p.m.	None	None

Lock Down Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
9/27/19	8:40 a.m.		
10/24/19	10:24		The new Fire Alarm and Notification system we can use for lock-downs does not broadcast outside. We will need to use both the all call system and the broadcast system.
1/15/20	9:30 a.m.	None	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/18/19	9:00 a.m.	NA	NA

Reunification – One type completed by December 31

Date	Special Conditions Simulated	Problems Encountered
------	------------------------------	----------------------

Signature of Person Responsible: Mark DeJong