

# KNAPP CHARTER ACADEMY



Financial Statements as of and for the Year Ended  
June 30, 2020, Required Supplemental Information  
and Additional Information for the Year Ended  
June 30, 2020, and Independent Auditors' Reports

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# KNAPP CHARTER ACADEMY

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INDEPENDENT AUDITORS' REPORT

November 5, 2020

Board of Directors  
Knapp Charter Academy  
Grand Rapids, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of *Knapp Charter Academy* (the "Academy"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the table of contents.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

*Independent Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Knapp Charter Academy as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and the budgetary comparison schedules for the general and school service funds be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Academy's basic financial statements. The additional information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### *Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2020, on our consideration of the Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control over financial reporting and compliance.

*Rehmann Lobson LLC*

# KNAPP CHARTER ACADEMY

## MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF AND FOR THE YEAR ENDED JUNE 30, 2020

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This section of the annual financial report for Knapp Charter Academy (the "Academy") provides an overview of the Academy's financial activities as of and for the fiscal year ended June 30, 2020. It should be read in conjunction with the financial statements, which immediately follow this section.

### Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Academy financially as a whole. The Academy-wide financial statements provide information about the activities of the whole Academy, presenting both an aggregate view of the Academy's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short term as well as what remains for future spending. The fund financial statements look at the Academy's operations in more detail than the Academy-wide financial statements by providing information about the Academy's most significant fund — the General Fund — with the other fund presented in one column as the major School Service Fund.

Management's Discussion and Analysis  
(Required Supplemental Information)

#### Basic Financial Statements

Academy-wide Financial Statements      Fund Financial Statements

Notes to Basic Financial Statements

(Required Supplemental Information)  
Budgetary Information for the Governmental Funds

(Additional Information)  
Statement of Revenues — General Fund

### Reporting the Academy as a whole — Academy-wide Financial Statements

One of the most important questions asked about the Academy is, "As a whole, what is the Academy's financial condition as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the Academy's financial statements, report information on the Academy as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

The Academy's Statement of Net Position — the difference between assets and liabilities, as reported in the Statement of Net Position — is one way to measure the Academy's financial position. The relationship between revenues and expenses is the Academy's operating results. The Academy's goal is to provide services to our students, not to generate profits as private sector companies do. One must consider nonfinancial factors, such as the quality of the education provided and the safety of the Academy, to assess the overall health of the Academy.

The Statement of Net Position and the Statement of Activities report the activities of the Academy, all of which are classified as governmental. These activities encompass all the Academy's services, including instruction, support services and food services. State aid (based on student count) and state and federal grants finance most of these activities. The Academy has entered into a services agreement (the "agreement") with National Heritage Academies, Inc. (NHA) which requires NHA to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, NHA also provides the facility in which the Academy operates. Under the terms of the agreement, NHA receives as remuneration for its services an amount equal to the total revenue received by the Academy from all revenue sources.

### **Reporting the Academy's Fund Financial Statements**

The Academy's fund financial statements provide detailed information about the most significant funds — not the Academy as a whole. Some funds are required to be established by state law. However, the Academy establishes other funds to help it control and manage money for particular purposes or as required by state law (the School Service Fund is an example). The governmental funds of the Academy use the following accounting approach:

*Governmental Funds* — All of the Academy's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting. Only those revenues that are "measurable" and "currently available" are reported. Liabilities are recognized when incurred. The governmental fund statements provide a short-term view of the operations of the Academy and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Academy's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations presented as part of the statements.

## The Academy as a Whole

Recall that the Statement of Net Position provides the perspective of the Academy as a whole. The table below provides a summary of the Academy's net position as of June 30:

	<b>2020</b>	<b>2019</b>
Assets - current	\$ 1,304,306	\$ 1,467,085
Liabilities - current	<u>920,367</u>	<u>1,132,064</u>
Net position:		
Restricted - School Service Fund	77,661	38,639
Unrestricted	<u>306,278</u>	<u>296,382</u>
Total net position	<u>\$ 383,939</u>	<u>\$ 335,021</u>

The unrestricted net position of governmental activities represents the accumulated results of life-to-date operations. These assets can be used to finance day-to-day operations without constraints, such as legislative or legal requirements. The results of the current-year operations for the Academy as a whole are reported in the Statement of Activities, which shows the change in net position.

The results of operations for the Academy as a whole are reported in the summarized Statements of Activities (below) which show the changes in net position for the fiscal years ended June 30:

	<b>2020</b>	<b>2019</b>
Revenues:		
State aid	\$ 5,588,061	\$ 5,814,995
Operating grants	1,470,410	1,464,491
Charges for services	<u>20,616</u>	<u>27,713</u>
Total revenues	7,079,087	7,307,199
Expenses—		
Contracted service fee:		
Instruction	3,292,490	3,242,314
Support services	3,558,505	3,889,169
Food services	<u>179,174</u>	<u>165,659</u>
Total expenses	<u>7,030,169</u>	<u>7,297,142</u>
Change in net position	<u>\$ 48,918</u>	<u>\$ 10,057</u>

As reported in the Statement of Activities, the cost of governmental activities was \$7,030,169. These activities were primarily funded by the Academy's state aid (based on student count) and governments and organizations that subsidized certain programs with grants.

The Academy experienced an increase in net position of \$48,918 in 2020. Under the terms of the agreement with NHA, NHA provides a spending account to the Board of Directors for discretionary

expenditures. The primary reason for the change in net position is the timing of these discretionary expenditures.

A reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities appears on page 11.

### **Fund Financial Statements**

As we noted earlier, the Academy uses funds to help it control and manage money for particular purposes or as required by state law. Looking at funds helps the reader to consider whether the Academy is being accountable for the resources that the State and others provide to it and may provide more insight into the Academy's overall financial health.

The Academy's instruction and support services activities are reported in the General Fund. The School Service Fund represents food service activities. The Academy's combined fund balance was \$383,939 at June 30, 2020.

A reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position appears on page 10.

### **General Fund Budgetary Highlights**

Over the course of the year, the Academy revises its budget to reflect changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the Academy's original and final budget amounts compared with amounts actually paid and received is provided in the required supplemental information of these financial statements.

Budgeted revenues for the General Fund were decreased by \$91,121 from the original budget. Revenues were changed to reflect the following:

State Aid	<i>Decrease</i>
Other State Sources	<i>Increase</i>
Local Sources	<i>Decrease</i>
Federal Sources	<i>Increase</i>
Private Sources	<i>Increase</i>
Intergovernmental Sources	<i>Decrease</i>

Budgeted expenditures for the General Fund were decreased by \$89,987. This change was to reflect the change in anticipated funding.

### **General Economic Factors and Next Year's Budgets**

Our officials and administration consider many factors when setting the Academy's 2021 fiscal year budget. One of the most important factors affecting the budget is our student count. The state foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. The blended count for the 2020-21 fiscal year is based on a super blend which consists of 75% of fiscal year 2020 (90% and 10% of the October 2019 and February 2019 counts, respectively) and 25% of the fiscal year 2021 (90% and 10% of the October 2020 and February 2020 counts, respectively). The 2021 budget was adopted in May 2020. Approximately 80% of total



General Fund revenue is from the foundation allowance. As a result, Academy funding is heavily dependent on the State's ability to fund local school operations. Based on early enrollment data at the start of the 2021 school year, we anticipate that the fall student count will be close to the estimates used in creating the 2021 budget. Once the final student count and related per pupil funding are validated, state law requires the Academy to amend the budget if actual Academy resources are not sufficient to fund original appropriations.

Since the Academy's revenue is heavily dependent on state funding and the health of the State's school aid fund, the actual revenue received depends on the State's ability to collect revenues to fund its appropriation to public school academies. The State periodically holds a revenue-estimating conference to estimate revenues. If the State estimates funds are not sufficient to fund the appropriation, the legislature must revise the appropriation or proration of state aid will occur.

On March 11, 2020, the World Health Organization declared the outbreak of a respiratory disease caused by a new coronavirus pandemic. First identified in late 2019 and now known as COVID-19, the outbreak has impacted thousands of individuals worldwide. The impact of COVID-19 will require the Academy to carefully monitor its budget for fiscal year 2020-2021. It will also be necessary to monitor decisions made at the federal and state level pertaining to financial resources as those decisions will directly impact the Academy's budget. As information becomes known by the Academy, the budget will be reviewed and adjusted, as needed, to ensure adequate resources are available.

### **Contacting the Academy's Financial Management**

The financial report is designed to provide users of the report with a general overview of the Academy's finances and to demonstrate the Academy's accountability for the money it receives. If you have questions about this report, contact the Chief Financial Officer of National Heritage Academies, Inc., 3850 Broadmoor SE, Suite 201; Grand Rapids, Michigan 49512.

# KNAPP CHARTER ACADEMY

## STATEMENT OF NET POSITION

JUNE 30, 2020

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	<b>Governmental Activities</b>
<b>ASSETS</b>	
CURRENT ASSETS:	
Cash	\$ 306,316
Due from governmental revenue sources	<u>997,990</u>
TOTAL	<u>\$ 1,304,306</u>
 <b>LIABILITIES AND NET POSITION</b>	
CURRENT LIABILITIES:	
Unearned revenue	\$ 52,786
Contracted service fee payable	<u>867,581</u>
Total current liabilities	<u>920,367</u>
NET POSITION:	
Restricted - School Service Fund	77,661
Unrestricted	<u>306,278</u>
Total net position	<u>383,939</u>
TOTAL	<u>\$ 1,304,306</u>

See notes to financial statements.

# KNAPP CHARTER ACADEMY

## STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2020

FUNCTIONS/PROGRAMS —	Expenses	Program Revenues		Governmental Activities Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants	
Contracted service fee:				
Instruction	\$ 3,292,490	\$ -	\$ 594,093	\$ (2,698,397)
Support services	3,558,505	-	678,737	(2,879,768)
Food services	179,174	20,616	197,580	39,022
Total governmental activities	<u>\$ 7,030,169</u>	<u>\$ 20,616</u>	<u>\$ 1,470,410</u>	<u>\$ (5,539,143)</u>
GENERAL PURPOSE REVENUES:				
State aid unrestricted				<u>5,588,061</u>
Total general purpose revenue				<u>5,588,061</u>
CHANGE IN NET POSITION				48,918
NET POSITION:				
Beginning of year				<u>335,021</u>
End of year				<u>\$ 383,939</u>

See notes to financial statements.

# KNAPP CHARTER ACADEMY

## BALANCE SHEET — GOVERNMENTAL FUNDS JUNE 30, 2020

	General Fund	School Service Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash	\$ 306,316	\$ -	\$ 306,316
Prepaid expenses	-	76,645	76,645
Due from governmental revenue sources	<u>992,767</u>	<u>5,223</u>	<u>997,990</u>
<b>TOTAL</b>	<u>\$ 1,299,083</u>	<u>\$ 81,868</u>	<u>\$ 1,380,951</u>
<b>LIABILITIES DERERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Unearned revenue	\$ 48,579	\$ 4,207	\$ 52,786
Contracted service fee payable	<u>936,284</u>	<u>-</u>	<u>936,284</u>
Total liabilities	<u>984,863</u>	<u>4,207</u>	<u>989,070</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Unavailable revenue	<u>7,942</u>	<u>-</u>	<u>7,942</u>
Total liabilities and deferred inflows of resources	<u>992,805</u>	<u>4,207</u>	<u>997,012</u>
<b>FUND BALANCES:</b>			
Nonspendable - School Service Fund	-	76,645	76,645
Restricted - School Service Fund		1,016	1,016
Committed	27,356	-	27,356
Unassigned	<u>278,922</u>	<u>-</u>	<u>278,922</u>
Total fund balances	<u>306,278</u>	<u>77,661</u>	<u>383,939</u>
<b>TOTAL</b>	<u>\$ 1,299,083</u>	<u>\$ 81,868</u>	<u>\$ 1,380,951</u>

### Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

Total governmental fund balances	\$ 383,939
Due from governmental revenue sources not available to pay current period expenditures therefore deferred in the funds	7,942
Contracted service fee payable not due and payable in the current period and not reported in the funds	<u>(7,942)</u>
Net position of governmental activities	<u>\$ 383,939</u>

See notes to financial statements.

# KNAPP CHARTER ACADEMY

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES — GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2020

	General Fund	School Service Fund	Total Governmental Funds
<b>REVENUES:</b>			
State aid	\$ 5,587,481	\$ -	\$ 5,587,481
Other state sources	584,271	5,100	589,371
Federal sources	388,589	192,480	581,069
Private sources	23,867	20,616	44,483
Intergovernmental sources	6,001	-	6,001
Local sources	348,363	-	348,363
	<u>6,938,572</u>	<u>218,196</u>	<u>7,156,768</u>
<b>EXPENDITURES — Contracted service fee:</b>			
Instruction	3,292,490	-	3,292,490
Support services	3,636,186	-	3,636,186
Food services	-	179,174	179,174
	<u>6,928,676</u>	<u>179,174</u>	<u>7,107,850</u>
<b>REVENUES OVER EXPENDITURES</b>	<b>9,896</b>	<b>39,022</b>	<b>48,918</b>
<b>OTHER FINANCING (USES) SOURCES — Operating transfers (out) in</b>			
	<u>(1)</u>	<u>1</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	<b>9,895</b>	<b>39,023</b>	<b>48,918</b>
<b>FUND BALANCES — Beginning of year</b>	<u>296,383</u>	<u>38,638</u>	<u>335,021</u>
<b>FUND BALANCES — End of year</b>	<u>\$ 306,278</u>	<u>\$ 77,661</u>	<u>\$ 383,939</u>

### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

Net change in fund balances — total governmental funds	\$ 48,918
Revenue reported in the statement of activities that does not provide current financial resources and are not reported as revenue in the governmental funds	7,942
Revenue reported in the governmental funds as available and measurable — reported in the statement of activities in prior years	(85,623)
Contracted service fee recognized consistent with the revenue policy	<u>77,681</u>
Change in net position of governmental activities	<u>\$ 48,918</u>

See notes to financial statements.

# KNAPP CHARTER ACADEMY

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2020

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### 1. NATURE OF OPERATIONS

Knapp Charter Academy (the “Academy”) is a Michigan Public School Academy that provides education based on rigorous teaching methods, parental involvement, student responsibility, and basic moral values. The Academy provides education, at no cost to the parent, to students in kindergarten through eighth grade. Enrollment is open to all appropriately aged children without regard to gender, ethnic background, disability, and/or religious affiliation. The Academy operates under a charter contract approved by Grand Valley State University, which is responsible for oversight of the Academy’s operations. The charter contract expires June 30, 2024 and is subject to renewal. Grand Valley State University Board of Trustees receives three percent of state aid funds as an administrative fee. The total administrative fee for year ended June 30, 2020, paid to the Grand Valley State University Board of Trustees was \$167,096.

The Academy is exempt from taxation as a governmental entity pursuant to Internal Revenue Code Section 115. The Academy qualifies for public charity status by meeting the requirements of Internal Revenue Code Sections 509(1) and 170(b)(1)(A)(ii).

The Academy’s primary source of revenue is provided by the State of Michigan and consists of an amount per student multiplied by weighted average student counts. The state revenue is recognized ratably over the school year and is funded through payments from October 2019 through August 2020.

The Board of Directors of the Academy has entered into a services agreement (the “agreement”) with National Heritage Academies, Inc. (NHA) which requires NHA to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, NHA also provides the facility in which the Academy operates. The agreement will continue until the termination or expiration of the charter contract, up to a maximum of five years, unless at least 90 days written notice of intent to terminate or renegotiate is given by either the Academy or NHA.

Under the terms of the agreement, NHA receives as remuneration for its services an amount equal to the total revenue received by the Academy from all revenue sources.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Academy-Wide and Fund Financial Statements** — The Academy-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Academy’s government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues not classified as program revenues are reported instead as general revenue.

### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

*Academy-Wide Statements* — The Academy-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The effect of interfund activity has been eliminated from the Academy-wide financial statements.

When an expense is incurred for purposes for which both restricted and unrestricted net position, or fund balance are available, the Academy's policy is to first apply restricted resources. When an expense is incurred for purposes which amounts in any of the unrestricted fund balance classifications could be used, it is the Academy's policy to spend funds in this order: committed, assigned and unassigned.

*Fund Based Statements* — Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Academy considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenue not meeting this definition is classified as a deferred inflow of resources. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. The contracted service fee to NHA is recorded consistent with the recognition of revenue. Interfund transfers are used to subsidize operations of the School Service Fund.

*Fund Classification* — The financial activities of the Academy are organized on the basis of funds. The operation of each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

*General Fund* — The General Fund is used to account for the general educational programs of the Academy. Its revenues are derived primarily from the State of Michigan.

*School Service Fund* — The School Service Fund is used to account for the food service operation. Its revenues are derived primarily from a federal grant and student charges.

*Estimates* — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America ("generally accepted accounting

principles”) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and expenditures during the reporting period. Actual results could differ from those estimates.

*Cash* — At June 30, 2020, the Academy had deposits with a carrying amount of \$306,316 and a bank balance of \$306,256 of which \$56,256 was uninsured and uncollateralized by federal depository insurance. The Academy does not have a deposit policy for custodial risk, as it typically does not anticipate holding uninsured deposits based on the nature of its management agreement with NHA. The Academy believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Academy evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

*Unavailable and Unearned Revenue* — Unavailable revenues are reported in governmental funds connection with receivables for revenues that are not considered available to liquidate liabilities of the current period. Unearned revenue is reported in both governmental funds and governmental activities in connection with funds that have been received for services which have not been performed and is therefore not yet earned. As of June 30, 2020, a deferred inflow for unavailable revenue was recognized in the balance sheet for governmental funds in the amount of \$7,942 and a liability for unearned revenue was in the balance sheet for governmental funds and the Academy-wide statement of net position in the amount of \$52,786.

*Contracted Service Fee Payable* — Contracted service fee payable as of June 30, 2020 represents a timing difference between funds received from governmental sources and amounts payable to NHA in accordance with the agreement.

*Fund Balance* — Fund balances may be classified as nonspendable, restricted, committed, assigned, or unassigned. The terms nonspendable and restricted are used either to indicate that certain assets do not represent spendable resources available for general educational programs or to earmark a portion of fund balance as legally segregated for a specific future use. The term committed represents amounts that can only be used for the specific purpose determined by a formal resolution of the board. The term assigned is used to classify the fund balance intended to be used by the board, but does not meet the criteria to be restricted or committed. The term unassigned is used for amounts that have not been restricted, committed, or otherwise assigned for future uses. At June 30, 2020, the Academy had \$76,645 in nonspendable fund balance, \$1,016 in restricted fund balance, \$27,356 in committed fund balance, and \$278,922 in unassigned fund balance. The committed fund balance has been committed by resolutions of the Board of Directors for student, parent and staff appreciation, athletics, and board training and development.

**Recent Accounting Pronouncements** - In June 2017, the Governmental Accounting Standards Board issued GASB Statement No. 87, Leases, which improves accounting and financial reporting for leases by governments. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use



lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The Academy is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement are effective for the Academy's financial statements for the year ending June 30, 2022.

### **3. DUE FROM GOVERNMENTAL REVENUE SOURCES**

Receivables as of June 30, 2020 for the Academy included \$918,340 in state aid receivable, \$58,086 in other state sources, and \$21,564 in federal grants receivable. The Academy considers all receivables to be fully collectible; accordingly, no allowance for uncollectible amounts is recorded.

### **4. RISK MANAGEMENT**

The Academy is exposed to various risks of loss related to general liability. Commercial insurance policies to cover certain risks of loss have been obtained. There have been no significant reductions in insurance coverage during fiscal year 2020, and claims did not exceed coverage less retained risk deductible amounts in the past three fiscal years.

### **5. CONTINGENCIES**

The Academy has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

### **6. OPERATING LEASE**

The Academy has entered into a sublease agreement with NHA for a facility to house the Academy. The lease term is from July 1, 2019 through June 30, 2020. Annual rental payments required by the lease are \$689,760 payable in twelve monthly payments of \$57,480. This lease is automatically renewed on a year-to-year basis unless a notice of non-renewal is provided by either the Academy or NHA.

The Academy subsequently renewed the sublease with NHA for the period of July 1, 2020 through June 30, 2021, at an annual amount of \$774,400.

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**REQUIRED SUPPLEMENTAL INFORMATION**

# KNAPP CHARTER ACADEMY

## REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED JUNE 30, 2020

	Original Budget	Final Amended Budget	Actual	(Under) Over Final Budget
<b>REVENUES:</b>				
State aid	\$ 5,941,284	\$ 5,711,954	\$ 5,587,481	\$ (124,473)
Other state sources	515,275	623,826	584,271	(39,555)
Federal sources	422,038	471,715	388,589	(83,126)
Private sources	1,200	1,250	23,867	22,617
Intergovernmental sources	14,640	8,380	6,001	(2,379)
Local sources	273,670	259,861	348,363	88,502
Total revenues	<u>7,168,107</u>	<u>7,076,986</u>	<u>6,938,572</u>	<u>(138,414)</u>
<b>EXPENDITURES - Contracted service fee:</b>				
Instruction:				
Basic instruction	2,756,359	2,355,486	2,397,005	41,519
Added needs	637,192	671,078	632,891	(38,187)
Special education	288,222	256,747	262,594	5,847
Support services:				
Pupil services	192,324	198,666	202,825	4,159
Instructional staff services	856,986	919,878	814,830	(105,048)
Board of education	103,697	89,921	83,150	(6,771)
Executive administration	180,254	198,734	197,089	(1,645)
Grant procurement	45,482	38,947	37,019	(1,928)
Office of the principal	277,654	355,910	346,732	(9,178)
Other school administration	203,606	210,554	204,428	(6,126)
Business support services	100,548	137,499	131,069	(6,430)
Central services	360,248	498,710	475,953	(22,757)
Pupil transportation services	1,555	5,350	100	(5,250)
Operations and maintenance	1,163,980	1,140,640	1,142,991	2,351
Total expenditures	<u>7,168,107</u>	<u>7,078,120</u>	<u>6,928,676</u>	<u>(149,444)</u>
REVENUES (UNDER) OVER EXPENDITURES	-	(1,134)	9,896	11,030
<b>OTHER FINANCING USES - Operating</b>				
transfers out	-	-	(1)	(1)
NET CHANGE IN FUND BALANCE	-	(1,134)	9,895	11,029
FUND BALANCE - Beginning of year	<u>315,032</u>	<u>296,383</u>	<u>296,383</u>	-
FUND BALANCE - End of year	<u>\$ 315,032</u>	<u>\$ 295,249</u>	<u>\$ 306,278</u>	<u>\$ 11,029</u>

**KNAPP CHARTER ACADEMY**

**REQUIRED SUPPLEMENTAL INFORMATION  
BUDGETARY COMPARISON SCHEDULE  
SCHOOL SERVICE FUND  
YEAR ENDED JUNE 30, 2020**

	<b>Original Budget</b>	<b>Final Amended Budget</b>	<b>Actual</b>	<b>(Under) Over Final Budget</b>
<b>REVENUES:</b>				
Other state sources	\$ 3,791	\$ 5,826	\$ 5,100	\$ (726)
Federal sources	184,623	208,306	192,480	(15,826)
Private sources	27,630	20,618	20,616	(2)
Total revenues	<u>216,044</u>	<u>234,750</u>	<u>218,196</u>	<u>(16,554)</u>
<b>EXPENDITURES - Contracted service fee:</b>				
Food services	<u>186,802</u>	<u>190,368</u>	<u>179,174</u>	<u>(11,194)</u>
<b>REVENUES OVER EXPENDITURES</b>	<b>29,242</b>	<b>44,382</b>	<b>39,022</b>	<b>(5,360)</b>
<b>OTHER FINANCING SOURCES - Operating transfers in</b>				
	<u>-</u>	<u>-</u>	<u>1</u>	<u>1</u>
<b>NET CHANGE IN FUND BALANCE</b>	<b>29,242</b>	<b>44,382</b>	<b>39,023</b>	<b>(5,359)</b>
<b>FUND BALANCE - Beginning of year</b>	<u>37,672</u>	<u>38,638</u>	<u>38,638</u>	<u>-</u>
<b>FUND BALANCE - End of year</b>	<u><u>\$ 66,914</u></u>	<u><u>\$ 83,020</u></u>	<u><u>\$ 77,661</u></u>	<u><u>\$ (5,359)</u></u>

# KNAPP CHARTER ACADEMY

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION AS OF AND FOR THE YEAR ENDED JUNE 30, 2020

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*Budgetary Information* — Annual budgets are adopted on a basis utilizing generally accepted accounting principles and consistent with state law for the general and special revenue funds.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the Academy to have its budget in place by July 1. The budgets can be amended by the Board of Directors as considered necessary. The budgets were amended to decrease budgeted revenues and expenditures for the General Fund by \$91,121 and \$89,987, respectively, and to increase budgeted revenues and expenditures for the School Service Fund by \$18,706 and \$3,566, respectively.

During the year the Academy incurred expenditures in the General Fund which were in excess of amounts budgeted in the following categories:

	<u>Budget</u>	<u>Actual</u>
Instruction		
Basic instruction	2,355,486	2,397,005
Special education	256,747	262,594
Support services:		
Pupil services	198,666	202,825
Operations and maintenance	1,140,640	1,142,991
OTHER FINANCING USES - Operating		
transfers out	-	(1)

## **ADDITIONAL INFORMATION**

# KNAPP CHARTER ACADEMY

## ADDITIONAL INFORMATION SCHEDULE OF REVENUES — GENERAL FUND YEAR ENDED JUNE 30, 2020

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State aid	\$ 5,587,481
Other state sources:	
Special education	134,712
At-risk	445,295
Grants	4,264
Total	<u>584,271</u>
Federal sources — grants	
IDEA Flowthrough	108,991
Title I Part A	227,271
Title II Part A	40,737
Title IV Part A	11,590
Total	<u>388,589</u>
Private sources — other	23,867
Intergovernmental sources	6,001
Local sources	<u>348,363</u>
TOTAL	<u><u>\$ 6,938,572</u></u>

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

November 5, 2020

Board of Directors  
Knapp Charter Academy  
Grand Rapids, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of *Knapp Charter Academy* (the "Academy"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements, and have issued our report thereon dated November 5, 2020.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Academy's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of the Academy's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Academy's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Academy's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Rehmann Johnson LLC*