

**School Name:** Endeavor Charter Academy      **School Year:** 2020-2021  
**First Day of School:** 8/31/20      **Last Day of School:** 6/10/21  
**A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Feb	2/22/21	9:30am	Verbal communication to each classroom	63	475	drill conducted on two different days to allow both cohorts to participate. 2/22/21 and 2/25/21	extended evacuation time as students grabbed coats on their way out.	Cold	6	38
Mar	3/26/21	9:30am	alarm	62	402	none.	this was the first fire drill this year that we used the alarm to notify. Moving back toward and getting used to (again) our normal notification method. Everyone did very well.	Cold	1	46
Oct	10/20/20	12:15	Staff member notified class members individually	68	438	Drill conducted on two different dates. 10/20/2020 and 10/22/2020 so both cohorts could participate.	Lunch, students in bathrooms, students in transition in hallway.	Cold	8	18
Oct	10/13/20	10:00am	Staff member notified classes individually	65	410	Drill conducted on two different dates (oct 13 and 15) so both cohorts could participate	Practice time with social distancing and staggered release took longer but allowed time for understanding the process.	Cold	18	0
Nov	11/6/20	2:00	Person let classrooms know.	61	684	Drill conducted on two different days to allow both cohorts to participate. 11/6-11/9	None	Hot	8	10

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/29/20	9:00am	drill conducted on two different days to allow both cohorts to participate. 10/27 and 10/29	none

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/26/21	9:40am	sudden storm	students seemed unprepared for double-line, double-time.

**Lock Down** Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
11/5/20	9:15am		
3/31/21	2:00	none	student and teacher in hallway locked out of a classroom



Date	Time	Special Conditions Simulated	Problems Encountered
10/19/20	1:40	none	a teacher came into the hallway checking the lock on a door. blinds not closed. gym door unlocked.

**Severe Weather/Tornado Drill** - Two per school year (one before Dec 15 and one in March)



Date	Time	Special Conditions Simulated	Problems Encountered
3/17/21	2:25pm	none	divided the drill into two parts so only half the number of students was in the hallway at a time. students had to consider social distancing.
11/17/20	9:40am	Cohort A conducted on 11/17. Cohort B conducted on 11/19	a few classrooms not prepared for this drill

**Reunification – One type completed by December 31**

Date	Time	Special Conditions Simulated	Problems Encountered
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**Signature of Person Responsible: Mary O. McAlvey**