

Emergency Drill Log - Michigan

Cross Creek Charter Academy
7701 Kalamazoo Ave SE
Byron Center, MI
(616) 656-4000

School Name:	Cross Creek Charter Academy
School Year:	2024-2025
First Day of School:	08/19/2024
Last Day of School:	06/04/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2024	10:00 AM	09/04/2024 10:00 AM	Announcement made /	78	779	None /	None	Clear	3 minutes
Before Dec. 1	10/16/2024	9:45 AM	10/16/2024 9:45 AM	Announcement made /	80	772	None /	None	Clear	3 minutes
Before Dec 1	11/08/2024	2:00 PM	11/08/2024 2:00 PM	Announcement made /	75	752	Other / transitioning between classes/recess	None	Clear	3 minutes
After Jan. 1	02/20/2025	10:15 AM	02/20/2025 10:15 AM	Announcement made /	80	768	Recess Drill /	None	Snow	3 minutes
After Jan. 1	04/29/2025	1:30 PM	04/29/2025 1:30 PM	Announcement made /	80	781	Recess Drill /	None	None	2 minutes

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/13/2024	8:45 AM	11/13/2024 8:45 AM	Other / Room clears in 2nd, 4th and 7th	37 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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					seconds)
Before Dec 1.	10/21/2024	2:30 PM	10/21/2024 2:30 PM	Disturbance in a hallway /	1 minutes
After Jan. 1	01/24/2025	1:45 PM	01/24/2025 1:45 PM	Other / None	1 minutes

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	11/08/2024	2:00 PM	11/08/2024 2:00 PM All students re-entered building from having a fire drill.	Other / re-entering from drill	2 minutes

Lockdown

One per school year (One before December 1, one after January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/17/2024	2:00 PM	09/17/2024 2:00 PM	Other / Students at recess.	2 minutes
Before Dec. 1	10/28/2024	9:15 AM	10/28/2024 9:15 AM	Other / During several recess times.	2 minutes
After Jan. 1	05/16/2025	1:15 PM	05/16/2025 1:15 PM	Other / During recess and nap time	2 minutes

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/03/2024	10:00 AM	12/03/2024 10:00 AM	852	Clear	2 minutes
March	03/20/2025	1:00 PM	03/20/2025		Clear	2

March	03/13/2023	1:00 PM	1:00 PM	851	Great	minutes
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Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/03/2024	10/03/2024 3:40 PM	Staff walkthrough /	Staff all met in the music room and the reunification process was discussed.

Person Responsible

JOSEPH NIEUWKOOP