

## Emergency Drill Log - Michigan

Hamtramck Academy  
11420 Conant St  
Hamtramck, MI  
(313) 368-7312

School Name: Hamtramck Academy

School Year: 2025-2026

First Day of School: 08/25/2025

Last Day of School: 06/11/2026

### Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/04/2025	1:00 PM	09/04/2025 1:00 PM	Alarm pulled /	54	582	None /		Sunny	2 minutes and 36 seconds
Before Dec. 1	09/24/2025	10:30	09/30/2025	Alarm	54	582	None /			3 minutes

		AM	10:30 AM	pulled /					and 9 seconds
Before Dec 1	10/14/2025	11:40 AM	10/14/2025 11:40 AM	Alarm pulled /	52	577	Lunchtime Drill /		2 minutes and 28 seconds

#### Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/08/2025	9:30 AM	10/08/2025 8:50 AM	Disturbance in a classroom /	27 seconds

#### Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/23/2025	10:00 AM	10/29/2025 2:45 PM Wasn't added to the calendar	Disturbance in a hallway /	3 minutes and 55 seconds

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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/24/2025	10:40 AM	09/30/2025 10:40 AM	Police activity within school vacinity /	3 minutes and 21 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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					seconds)
Before Dec. 1	09/10/2025	1:30 PM	09/10/2025 1:30 AM	Hazard Response for Intruder /	2 minutes and 12 seconds
Before Dec. 1	11/06/2025	9:30 AM	11/06/2025 9:30 PM	Hazard Response for active shooter /	2 minutes and 36 seconds

#### Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuted to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/22/2025	2:00 PM	09/22/2025 2:21 AM	577		3 minutes and 49 seconds

#### Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/19/2025	08/21/2025 9:15 PM The agenda was changed	Staff walkthrough /	Staff did a walk through of route.

Person Responsible

MONIQUE CASH