

Emergency Drill Log - Michigan

Hamtramck Academy

11420 Conant St

Hamtramck, MI

(313) 368-7312

School Name: Hamtramck Academv

School Year: 2025-2026

First Day of School: 08/25/2025

Last Day of School: 06/11/2026

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Notification Method | # Staff Members | # of Occupants Evacuated | Special Conditions Simulated | Problems Encountered | Weather Conditions | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|---------------------|-----------------|--------------------------|------------------------------|----------------------|--------------------|-----------------------------------|
| Before Dec. 1 | 09/04/2025 | 1:00 PM | 09/04/2025 1:00 PM | Alarm pulled / | 54 | 582 | None / | | Sunny | 2 minutes and 36 seconds |
| Before Dec. 1 | 09/24/2025 | 10:30 AM | 09/30/2025 10:30 AM | Alarm pulled / | 50 | 595 | None / | | | 3 minutes and 9 seconds |
| Before Dec 1 | 10/14/2025 | 11:40 AM | 10/14/2025 11:40 AM | Alarm pulled / | 52 | 577 | Lunchtime Drill / | | | 2 minutes and 28 seconds |
| After Jan. 1 | 04/15/2026 | 2:00 PM | 04/15/2026 2:00 PM | Announcement made / | 51 | 577 | None / | | | 2 minutes and 52 seconds |
| | | | 05/08/2026 | | | | | | | 2 |

| | | | | | | | |
|--------------|------------|---------|--------------------|------------------------|-----|--------|------------------------------|
| After Jan. 1 | 05/07/2026 | 9:00 AM | 9:30 AM Testing | Announcement made / | 566 | None / | minutes and 49 seconds |
|--------------|------------|---------|--------------------|------------------------|-----|--------|------------------------------|

Room Clear

One per school year. (Before December 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|---------------------------------------|--|
| Before Dec 1. | 10/08/2025 | 9:30 AM | 10/08/2025 8:50 AM | Disturbance in a classroom / | 27 seconds |

Hold

Two per school year (one before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if the original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|----------|------|------|--|------------------------------------|--|
|----------|------|------|--|------------------------------------|--|

| | | | | | |
|---------------|------------|----------|---|----------------------------------|-----------------------------------|
| Before Dec 1. | 10/23/2025 | 10:00 AM | 10/29/2025 2:45 PM Wasn't added to the calendar | Disturbance in a hallway / | 3 minutes and 55 seconds |
| After Jan. 1 | 03/09/2026 | 1:15 PM | 03/09/2026 1:30 PM | Illness in a hallway / | 2 minutes and 32 seconds |

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|----------|--|--|--|
| Before Jan. 1 | 09/24/2025 | 10:40 AM | 09/30/2025 10:40 AM | Police activity within school vacinity / | 3 minutes and 21 seconds |

Lockdown

Three per school year (two before December 1, one after January 1)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Time to Complete (mins & seconds) |
|---------------|------------|---------|--|--------------------------------------|-----------------------------------|
| Before Dec. 1 | 09/10/2025 | 1:30 PM | 09/10/2025 1:30 AM | Hazard Response for Intruder / | 2 minutes and 12 seconds |
| Before Dec. 1 | 11/06/2025 | 9:30 AM | 11/06/2025 9:30 PM | Hazard Response for active shooter / | 2 minutes and 36 seconds |
| After Jan. 1 | 02/10/2026 | 1:00 PM | 03/04/2026 10:45 AM | Hazard Response for Intruder / | 1 minutes and 48 seconds |

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

| Deadline | Date | Time | Actual Date & Time *(optional) only enter if original drill date was missed | # Evacuated to shelter locations | Weather Conditions | Time to Complete (mins & seconds) |
|----------------|------------|---------|--|----------------------------------|--------------------|-----------------------------------|
| Before Dec. 15 | 09/22/2025 | 2:00 PM | 09/22/2025 2:21 AM | 577 | | 3 minutes and 49 seconds |
| | | | 03/04/2026 | | | 2 |

| | | | | | | |
|-------|------------|----------|----------|--|-----|------------------------|
| March | 03/04/2026 | 10:30 AM | 10:30 AM | | 569 | minutes and 56 seconds |
|-------|------------|----------|----------|--|-----|------------------------|

Reunification

One per school year (Before December 31)

| Deadline | Date | Actual Date & Time *(optional) only enter if original drill date was missed | Special Conditions Simulated | Brief Summary |
|----------------|------------|--|------------------------------|------------------------------------|
| Before Dec. 31 | 08/19/2025 | 08/21/2025 9:15 PM The agenda was changed | Staff walkthrough / | Staff did a walk through of route. |

Person Responsible

MONIQUE CASH