



**SY2019/2020**  
**Emergency Drill Log – Michigan**

**School Name:** Great Oaks Academy  
**First Day of School:** 9/3/19

**School Year:** 2019-2020  
**Last Day of School:** 6/17/20

**\*\*NOTE: A minimum of one Fire, Lockdown, or Tornado drill must be conducted during lunch or recess\*\***

**Fire Drills** - Three before December 1 and two after January 1 with reasonable spacing in between.

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/11/19	10:00 am	alarm pull	62	790	none	none	Hot	6	0
Oct	10/21/19	10:15 am	alarm pull	55	790	none	none	Clear	7	0
Dec	12/9/19	1:33 pm	PA announcer	58	780	tables and chairs in hallways	none	Rain	4	0
Dec	12/13/19	2:03 pm	alarm pull	58	790	blocked one double door	none	Cold	6	0

**Tornado Drill** - Two per school year (one before December 15 and one in March).

Date	Time	Special Conditions Simulated	Problems Encountered
12/9/19	1:20 pm	furniture in hallway	none

**Lock Down** Lockdown – Three per school year (two before December 1 and one after January 1).

Date	Time	Special Conditions Simulated	Problems Encountered
12/9/19	1:47 pm	none	PE class did not hear the drill
1/15/20	10:20 am	none	none
9/19/19	9:50 am	none	none

**Reverse Evacuation** – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered

**Room Clear** – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/30/19	2:00 pm	none	none

**Reunification** – One type completed by **December 31**

Date	Special Conditions Simulated	Problems Encountered

**Signature of Person Responsible:** **Elaine Best**