



Emergency Drill Log - Michigan

Walton Charter Academy
744 E Walton Blvd
Pontiac, MI
(248) 371-9300

School Name: Walton Charter Academy

School Year: 2024-2025

First Day of School: 08/26/2024

Last Day of School: 06/11/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/25/2024	9:00 AM	09/25/2024 9:00 AM	Alarm pulled /	80	789	None /	N/A	Cloudie	2 minutes and 21 seconds
Before Dec. 1	10/15/2024	1:00 PM	10/15/2024 1:00 PM N/A	Alarm pulled /	75	789	None /	One of the K-2 brown door did not close automatically	Windy	3 minutes and 54 seconds
Before Dec 1	11/13/2024	12:45 PM	11/13/2024	Alarm pulled /	80	789	Lunchtime Drill /	One staff did not have a red/green card in her backpack.	Warm	3 minutes and 6 seconds

Room Clear

 One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/09/2024	9:30 AM	10/09/2024	/	50 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/22/2024	10:30 AM	11/22/2024 10:30 AM	Illness in a hallway /	1 minutes and 32 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
----------	------	------	--	------------------------------	-----------------------------------

Before Jan. 1	12/06/2024	1:30 PM	12/06/2024 1:30 PM	/	2 minutes
---------------	------------	---------	-----------------------	---	--------------

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/30/2024	11:55 AM	10/01/2024 Safety team was in an all day training and was unavailable to due the drill scheduled for 9/30/24.	/	5 minutes and 35 seconds
Before Dec. 1	11/25/2024	10:15 AM	11/25/2024 10:15 AM	/	1 minutes and 54 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/10/2024	10:00 AM	12/10/2024 9:58 AM			3 minutes and 56 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/20/2024	08/20/2024 2:00 PM For all staff to know where to go in case of an emergency.	Staff walkthrough /	Staff was able to see and walk through the emergency location.

Person Responsible

MONA BOERSMA