

School Name: Eagle Crest Charter Academy School Year: 2021-2022
 First Day of School: 8/30/21 Last Day of School: 6/10/22
 A **minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.**

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Sep	9/14/21	9:15	Alarm	47	670	n/a	Not all classroom doors were shut, this was now reviewed with staff.	Clear	5	0
May	5/19/22	9:20	intercom	57	526	n/a	not all classroom doors were shut	Clear	3	30
Oct	10/6/21	12:50pm	alarm	47	669	n/a	Couple classroom doors were left opened. This will be gone over again with staff.	Clear	4	11
Mar	3/25/22	12:43pm	Intercom	60	658	3-5th grade at recess, used the intercom instead of alarm	-	Clear	4	16
Nov	11/19/21	2:20	Alarm	53	659	n/a	some classroom doors were not shut	Cold	5	0

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
10/12/21	9:15	n/a	none

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
4/14/22	11:30		-

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/22/21	10:05	n/a	1 teacher opened the door when admin checked doors
11/9/21	9:20	None	None
1/11/22	11:00		2 classrooms did not hear it right away as 1 phone had the power strip off and 1 was off the hook in K-2

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
3/3/22	1:00	-	K-2 wing: For doubled areas, need to remind classes that whoever gets there first go all the way down. One class was supposed to be in the class and they were in the hallway.
12/1/21	9:20		

Reunification – One type completed by December 31

Date	Time	Special Conditions Simulated	Problems Encountered
11/12/21	1:00		Need to switch the y5/K arrangement as one of the rooms has storage in it now.

Signature of Person Responsible: **Ashley Busscher**